

**MEETING AGENDA**

**Somerset County Sanitary District, Inc.**

**SOMERSET COUNTY SANITARY DISTRICT**

**Date: April 26, 2021  
11:00 AM**

**Location: Somerset County Office Complex  
Room 217 Princess Anne, MD**

<b>WORK SESSION</b>	
1	Discuss FY22 Budget Items

Due to State regulations with COVID-19, social distancing will be observed during the meeting and members of the public in attendance must wear a facemask. Live audio of the meeting will be available by clicking on the link provided on the County's website, or by entering this web address in your internet address bar: <http://mixlr.com/sanitary101> .

The public is invited to attend and listen to the matters being presented, however please be advised that this is a Work Session Meeting, and therefore public comments will not be accepted.

Somerset County Sanitary Commission  
Work Session Minutes of April 26, 2021

A Work Session meeting of the Somerset County Sanitary Commission was held on Monday, April 26, 2021 at 11:00 a.m. in Room 217 of the Somerset County Office Complex. Members present were Adam Riggan, Chairman, Ellen Donohoe, Secretary-Treasurer and Maxine Landon, Member. Charles Bagley, Vice-Chairman, was present via teleconference. Also in attendance were Anthony Stockus, Manager, Starr Mister, Office Manager, Earl Ludy, Superintendent and Jennie Marshall, Administrative Aide.

Ms. Mister presented the Commission with following budget highlights.

**Somerset County Sanitary District Inc.**  
**FY 2022**  
**Budget Highlights**

***Expenses***

1. Special Projects
  - a. New Laboratory and Locker Room (\$359,500)
    - i. May receive American Rescue Grant for this project
  - b. Water Systems Reliance and Resiliency Upgrades (\$91,000)
    - i. May receive American Rescue Grant for this project
  - c. Water Tower Management (\$65,000)
2. Health Insurance Increase
  - a. 4.1% Increase
  - b. Family Coverage increase SCSD portion to 50% (\$9,000)
3. Minimum Wage Salary Study Phase 1
  - a. Regular Employee scales now begin at new minimum wage through 1/1/2022
  - b. All Employees were moved to proper grades
  - c. Executive Employee received 8%
4. Contingency
  - a. Includes Field Certification Salary Increases (\$25,000)
5. Maryland Unemployment Increase 1.9% (\$3,080)
6. Retirement increase (\$16,800)
  - a. .33% increase
  - b. Adjusting new salary scales
7. On Call Engineering
  - a. New Laboratory and Locker Room Engineering \$5,000
8. Purchase New Meters \$27,100
9. Capital Outlay
  - a. New Pickup Truck \$28,000
    - i. Financed 5 years (payment of \$3,000)
10. Keeping Temporary Employee on Smith Island

**Revenue**

1. Landfill Leachate down \$22,000
2. On/Off Fees down \$5,000
  - a. Due to COVID Policy we have to wait longer for cut offs
3. Fire Sprinkler Service
  - a. Earl cut fee in half. Inspections are not as detailed as they once were.

4. Ready to Serve Increase
  - a. Prices of Meters have increased
5. Septage Ticket Sales Increase
  - a. Proposing rate from \$80.00 per 1,000 gallons to \$87.50 per 1,000 gallons, due to wastewater cost rising

**Budget Shortfall: \$307,157**

**Water/Sewer proposed rates:**

**SOMERSET COUNTY SANITARY DISTRICT INC.  
WATER/SEWER RATES 7/1/21 - 6/30/22**

Proposed 13% increase across the board (exception of Septage Haulers)

PRINCESS ANNE	METER CHARGE	Proposed	WATER	Proposed	SEWER	Proposed	BAY RESTORATION	DEBT SERVICE	Proposed	TOTAL	Proposed	
MINIMUM USERS	2.95 - 53.75 varies per meter size	3.25 - 60.75 varies per meter size	42.25	47.75	64.75	73.20	15.00	2.55	2.55	127.50	141.75	
0 - 6,000 GALS			1.85	2.09	6.83	7.72						
6,001 - 26,000			1.87	2.11	6.85	7.74						
26,001 - 46,000			2.29	2.59	7.65	8.64						
46,001 - 192,000			3.32	3.75	8.92	10.08						
OVER 192,001												
FLAT RATE			50.50	57.25	152.00	171.75						

SMITH ISLAND	SEWER/YEARLY	Proposed	BAY RESTORATION/YEARLY	TOTAL	Proposed
RESIDENTIAL RATE	656.00	742.00	60.00	709.00	802.00
COMMERCIAL RATE	1312.00	1484.00	60.00	1358.00	1544.00

WESTOVER	SEWER	Proposed	BAY RESTORATION	TOTAL	Proposed
PER EDU	152.00	171.75	15.00	165.00	185.75

FAIRMOUNT	METER CHARGE	Proposed	WATER	Proposed	SEWER	Proposed	BAY RESTORATION	DEBT SERVICE	Proposed	TOTAL	Proposed	
MINIMUM USERS	2.95 - 53.75 varies per meter size	3.25 - 60.75 varies per meter size	42.25	47.75	64.75	73.20	15.00	0.00	0.00	124.95	139.20	
0 - 6,000 GALS			1.85	2.09	6.83	7.72						
6,001 - 26,000			1.87	2.11	6.85	7.74						
26,001 - 46,000			2.29	2.59	7.65	8.64						
46,001 - 192,000			3.32	3.75	8.92	10.08						
OVER 192,001												
FLAT RATE			50.50	57.25	152.00	171.75						

RUMBLEY, FRENCHTOWN	METER CHARGE	Proposed	WATER	Proposed	BAY RESTORATION	DEBT SERVICE	Proposed	TOTAL	Proposed	
MINIMUM USERS	2.95 - 53.75 varies per meter size	3.25 - 60.75 varies per meter size	42.25	47.75	15.00	0.00	0.00	60.20	66.00	
0 - 6,000 GALS			1.85	2.09						
6,001 - 26,000			1.87	2.11						
26,001 - 46,000			2.29	2.59						
46,001 - 192,000			3.32	3.75						
OVER 192,001										
FLAT RATE			50.50	57.25						

CRISFIELD	WATER	Proposed	SEWER	Proposed	BAY RESTORATION	TOTAL	Proposed
RESIDENTIAL - CITY OF CRISFIELD	57.96	57.96	121.32	103.03		160.99	160.99
RESIDENTIAL - SANITARY DISTRICT	22.34	25.26	28.52	32.25		50.30	57.51
BAY RESTORATION FEE					15.00	15.00	15.00
TOTALS	80.30	83.22	149.84	135.28		276.29	233.50
<b>CRISFIELD METERED ACCOUNTS</b>							
0 - 15,000 GAL	3.85	3.85	25.42	25.42			
15,001 - 80,000	3.34	3.34	3.34	3.34			
OVER 80,000	1.68	1.68	1.68	1.68			

Septage Haulers	Current	Proposed
Price Per 1,000 gallons	\$80.00	\$87.50

9% increase


Water Purchase	Current	Proposed
Price Per 1,000 gallons	\$3.50	\$4.00

Overall, a shortfall of \$307,157 and proposal to increase water and sewer rates by 13%.


It was the consensus of the Board to leave Fire Sprinkler Service Fee as is.

It was the Commission's consensus to present the Budget above (with no change to Fire Sprinkler Service), as well as an additional Budget with rate increase fluctuations, at the second Work Session on May 13<sup>th</sup> 2021.

Approved by:

  
Ellen Donohoe  
Secretary-Treasurer  
Somerset County  
Sanitary Commission

Respectfully Submitted:

  
Jennie Marshall  
Administrative Aide  
Somerset County  
Sanitary District