

MEETING AGENDA

Somerset County Sanitary District, Inc.

SOMERSET COUNTY SANITARY DISTRICT

**Date: June 4, 2020
12:30 PM**

**Location: Somerset County Office Complex
Room 111 Princess Anne, MD**

WORK SESSION	
1	Discuss FY21 Budget Items

Due to State regulations with COVID-19, no more than 10 people will be permitted in the County Commissioners meeting room during public meetings. Live audio of the meeting will be available by clicking on the link provided on the County's website, or by entering this web address in your internet address bar: <http://mixlr.com/sanitary101>

The public is invited to attend and listen to the matters being presented, however please be advised that this is a Work Session Meeting, and therefore public comments will not be accepted.

Somerset County Sanitary Commission
Work Session Minutes of June 4, 2020

A Work Session meeting of the Somerset County Sanitary Commission was held on Thursday, June 4, 2020 at 12:30 p.m. in Room 111 of the Somerset County Office Complex. Members present were Adam Riggin, Chairman, Ellen Bush, Secretary-Treasurer and Drenda Hall, Member. Maxine Landon, Member was present via teleconference. Also in attendance were Anthony Stockus, Manager, Jennie Marshall, Administrative Aide, Starr Mister, Office Manager and Josh Taylor, P.E., Davis, Bowen & Friedel. Charles Bagley, Vice Chairman was absent.

Ms. Mister presented the Commission with Budget C Summary.

Somerset County Sanitary District Inc.
FY 2021
Budget Highlights

Budget C

Expenses

1. Health Insurance Increase
 - a. 3.26% Decrease (Savings \$25,000)
2. Salary Adjustment
 - a. Added Steps to Eligible Employees (\$25,000)
 - b. No COLA
3. New Lab Tech Position
 - a. \$56,722 (includes salary and benefits)
4. Reclassification of WWTP Administrative Assistant
 - a. Move from Grade 3 to Grade 5 (+\$3,000)
5. Keeping Temporary Employee on Smith Island
6. Credit Card Increase (+\$6,600)
 - a. More customers using this form of payment
7. Rainy Day Fund
 - a. Cut
8. Water Tower Painting \$31,500
 - a. Industrial Park Tower Painting bid \$271,000
 - b. 6year loan
 - c. Construction Fund will pay \$100,000
9. Vehicles
 - a. New Pick-up Truck \$26,000
 - i. Financed 6 years with payment of \$5,040
10. Deal Island Water Loop Engineering (+\$25,000)
11. Cut Sewer Capital Outlay (-\$1,800)

12. Cut New Meters (-\$25,000)

13. Employee Resignation (Back to base pay) (-\$7,600)

Overall, a balanced budget. Management is not recommending a rate increase with Budget C.

It was the Commission's consensus to present Budget C at the Public Hearing on June 4, 2020.

Approved by:

Respectfully Submitted:



Ellen Bush
Secretary-Treasurer
Somerset County
Sanitary Commission



Jennie Marshall
Administrative Aide
Somerset County
Sanitary District