

MEETING AGENDA

Somerset County Sanitary District, Inc.

SOMERSET COUNTY SANITARY DISTRICT

**Date: May 14, 2020
10:30 AM**

**Location: Somerset County Office Complex
Room 111 Princess Anne, MD**

WORK SESSION	
1	Discuss FY21 Budget Items

Due to State regulations with COVID-19, no more than 10 people will be permitted in the County Commissioners meeting room during public meetings. Live audio of the meeting will be available by clicking on the link provided on the County's website, or by entering this web address in your internet address bar: <http://mixlr.com/sanitary101>

The public is invited to attend and listen to the matters being presented, however please be advised that this is a Work Session Meeting, and therefore public comments will not be accepted.

Somerset County Sanitary Commission
Work Session Minutes of May 14, 2020

A Work Session meeting of the Somerset County Sanitary Commission was held on Thursday, May 14, 2020 at 11:00 a.m. in Room 111 of the Somerset County Office Complex. Members present were Charles Bagley, Vice Chairman, Ellen Bush, Secretary-Treasurer and Drenda Hall, Member. Adam Riggan, Chairman and Maxine Landon, Member were present via teleconference. Also in attendance were Anthony Stockus, Manager, Jennie Marshall, Administrative Aide, Earl Ludy, Superintendent and Starr Mister, Office Manager.

Ms. Mister presented the Commission with two Budget Summaries.

**Somerset County Sanitary District Inc.
FY 2021
Budget Highlights**

Budget A

Expenses

1. Health Insurance Increase (+\$56,838)
 - a. 10% Increase
 - b. Raised Family Coverage to 50%
 - c. Employee Alternative Coverage 50%
2. Salary Adjustment
 - a. All employees eligible for a step will be receiving one.
 - b. No COLA
3. New Lab Tech Position
 - a. \$56,722 (includes salary and benefits)
4. Reclassification of WWTP Administrative Assistant
 - a. Move from Grade 3 to Grade 5 (+\$3,000)
5. Keeping Temporary Employee on Smith Island
6. Credit Card Increase (+\$6,600)
 - a. More customers using this form of payment
7. Rainy Day Fund
 - a. \$25,000
8. Water Tower Painting \$31,500
 - a. Industrial Park Tower Painting bid \$271,000
 - b. 6year loan
 - c. Construction Fund will pay \$100,000
9. Vehicles
 - a. New Pick-up Truck \$26,000
 - i. Financed 6 years with payment of \$5,040
10. Deal Island Water Loop Engineering (+\$25,000)

Overall, a shortfall of \$99,552.00. Management is recommending a 4% increase on water and sewer rates with Budget A.

Somerset County Sanitary District Inc.
FY 2021
Budget Highlights

Budget B

Expenses

1. Health Insurance Increase
 - a. 9% Increase
 - b. Cut Family Coverage back to 25%
 - c. Cut Employee Alternative Coverage
2. Salary Adjustment
 - a. Cut Employee Steps
 - b. No COLA
3. New Lab Tech Position
 - a. \$56,722 (includes salary and benefits)
4. Reclassification of WWTP Administrative Assistant
 - a. Move from Grade 3 to Grade 5 (+\$3,000)
5. Keeping Temporary Employee on Smith Island
6. Credit Card Increase (+\$6,600)
 - a. More customers using this form of payment
7. Rainy Day Fund
 - a. Cut
8. Water Tower Painting \$31,500
 - a. Industrial Park Tower Painting bid \$271,000
 - b. 6year loan
 - c. Construction Fund will pay \$100,000
9. Vehicles
 - a. New Pick-up Truck \$26,000
 - i. Financed 6 years with payment of \$5,040
10. Deal Island Water Loop Engineering (+\$25,000)
11. Cut Sewer Capital Outlay (-\$1,800)
12. Cut New Meters (-\$25,000)
13. Employee Resignation (Back to base pay) (-\$7,600)

Overall, a balanced budget. Management is not recommending a rate increase with Budget B.

It was the Commission's consensus to present Budget B at the Public Hearing on June 4, 2020.

Approved by:



Ellen Bush
Secretary-Treasurer
Somerset County
Sanitary Commission

Respectfully Submitted:



Jennie Marshall
Administrative Aide
Somerset County
Sanitary District