

MEETING AGENDA

Somerset County Sanitary District, Inc.

Somerset County Sanitary Commission – Regular Meeting

**Date: September 12, 2019
1:00 PM**

**Location: Somerset County Office Complex
Room 111 Princess Anne, MD**

GENERAL INFORMATION	
1	20 Year Service Award Recognition – Starr Mister
PRINCESS ANNE SUBDISTRICT - INFORMATION	
1	PASE Update
2	Deal Island Road Water Main Loop Project Update
3	Princess Anne Waste Water Treatment Plant Solar Project Update
4	Princess Anne Waste Water Treatment Plant Energy Reduction Mixers Project Update
SMITH ISLAND SUBDISTRICT - INFORMATION	
1	Smith Island Clean Water Project Update
FAIRMOUNT SUBDISTRICT - INFORMATION	
1	Fairmount Decommissioning Project Contract Update
CRISFIELD SUBDISTRICT - INFORMATION	
1	Mariner's Road Water Line Update
GENERAL BUSINESS - ACTION	
1	Approval of Invoices
2	Approval of regular and executive session meeting minutes dated August 8, 2019
3	Approval of public meeting minutes dated August 8, 2019
4	Ratification of the following Phone Poll: <ul style="list-style-type: none"> • Authorization to pay FY19 invoice to James Briddell & Son in the amount of \$5,495.00
5	Approval of Allocation List
PRINCESS ANNE SUBDISTRICT - ACTION	
1	Town of Princess Anne Allocation Request
SMITH ISLAND SUBDISTRICT - ACTION	
1	Project Reimbursement Resolution – Smith Island Clean Water Project
CRISFIELD SUBDISTRICT - ACTION	
1	Request to waive disconnection fee – 26774 Johnson Creek Road
2:00 P.M. PRINCESS ANNE SUBDISTRICT - ACTION	
1	Bidding Opening for the Princess Anne Wastewater Treatment Plant Solar Project
PUBLIC INPUT	
Please sign in with the Administrative Aide, 2 minutes will be allotted per person	
NO CLOSED SESSION SCHEDULED	

Somerset County Sanitary Commission
Minutes of September 12, 2019

A regular meeting of the Somerset County Sanitary Commission was held on Thursday, September 12, 2019 at 1:00 p.m. in Room 111 of the Somerset County Office Complex. Members present were Adam Riggin, Chairman, Charles Bagley, Vice-Chairman, and Drenda Hall, Member. Also in attendance were Anthony Stockus, General Manager, Jennie Marshall, Administrative Aide, Starr Mister, Office Manager, Heather Konyar, Attorney, Cockey, Brennan & Maloney, Josh Taylor, P.E., Davis Bowen & Freidel, Aaron Goller, P.E., Davis Bowen & Freidel, and Richard Crumbacker, Somerset County Times. Also in attendance at 2:00 p.m., Bid Opening for the Princess Anne Wastewater Treatment Plant Solar Project were Katie Jester, Wilber Thomas, Warren Miller, and Salvador Torres. Ellen Bush, Secretary-Treasurer and Maxine Landon, Member were absent.

Mr. Riggin called the meeting to order at 1:00 p.m.

General Business-Information

The Sanitary Commission agreed to postpone presenting Ms. Mister with her 20 years of Service Award until October 10, 2019, for all members of the Sanitary Commission to be present.

Princess Anne-Information

Mr. Stockus stated there has been no movement regarding the PASE project since the last Sanitary Commission meeting.

Mr. Stockus updated the Commission on the Deal Island Road Water Main Loop Project stating The U.S. Army Corps of Engineers, Baltimore District, has approved the project plans. A resubmittal of the Project Plans have been sent to Critical Area and Wetlands for approval.

Mr. Stockus stated Bids for the Princess Anne Wastewater Treatment Plant (PA WWTP) Solar Project will be opened later in the meeting at 2:00 p.m.

Mr. Stockus stated the electrical modifications needed to complete the PA WWTP Energy Reduction Mixers Project exceed the benefit of the project, therefore The Sanitary District may not be moving forward with this project. Mr. Stockus will have more information to report during the October Sanitary Commission meeting.

Smith Island-Information

Mr. Stockus updated the Commission of the Smith Island Clean Water Project stating the Engineers are currently working on the Plant Design Phase of the Project.

Fairmount-Information

A Pre-Construction meeting was held on September 4, 2019 at the PA WWTP for the Fairmount Decommissioning Project. Items discussed include notice to proceed effective date, project duration, and construction plans & specifications.

Crisfield-Information

Ms. Konyar reviewed the status of the Mariner's Road Water Line with the Sanitary Commission. Last year the Somerset County Sanitary District received a petition from the homeowners in that area, requesting the Sanitary District create a new service area, to take over the operation and maintenance of the Mariner's Road Water Line upon the completion of an upgrade to the line.

In response to the petition, we have been working with our engineers, Davis, Bowen & Freidel, Inc., in preliminary efforts to survey the proposed service area and to estimate anticipated costs of the project.

A public hearing to consider the petition will be held on Thursday, October 10, 2019 at 2:00 p.m. at the Somerset County Complex Office located at 11916 Somerset Ave, Room 111, Princess Anne, MD 21853. At the public hearing, the Sanitary District shall provide a report of the latest estimate of the cost of creating the proposed service area, the latest estimate of the cost of providing facilities in the proposed service area, funding resources and estimated user rates.

Notice of the Public Hearing will be mailed to all property owners affected by the Mariner's Road Water Line project. Notice of this hearing will be published in The County Times for three consecutive weeks as well posted on the Somerset County Website www.somersetmd.us.

Ms. Konyar also informed the Commission, following the Public Hearing; the Sanitary Commission will render a decision to proceed with the project and approve the petition or not proceed with the project and deny the petition.

General Business-Action

On a motion by Mr. Bagley and seconded by Ms. Hall it was unanimously carried to approve the following Invoices:

Davis Bowen & Friedel, Inc.

- Invoice dated 8/27/19 for General On-call Engineering Services – Proposed Car Wash for the period of 6/29/19 to 8/02/19 in the amount of \$300.00.
- Invoice dated 8/30/19 for General On-call Services for the period of 6/29/19 to 8/02/19 in the amount of \$2,346.50.
- Invoice dated 8/26/19 for Design Phase – Princess Anne WWTP Solar Project for the period of 6/29/19 to 8/02/19 in the amount of \$5,250.00.
- Invoice dated 8/22/19 for SCSD Office Renovations DD-CA for the period of 6/29/19 to 8/02/19 in the amount of \$5,550.00.
- Invoice dated 8/27/19 for On-call – Hawk Plaza/Manokin Village Engineering Services for the period of 6/29/19 to 8/02/19 in the amount of \$660.00.
- Invoice dated 8/27/19 for Construction Phase Services – Fairmount WWTP Decommission & Transmission Project for the period of 6/29/19 to 8/02/19 in the amount of \$3,630.00.

George, Miles & Buhr, LLC

- Invoice dated 8/13/19 for Smith Island WWTP Final Design for the period of 6/27/19 to 7/31/19 in the amount of \$5,260.00.
- Invoice dated 8/13/19 for Smith Island DSDC Services for the period of 6/27/19 to 7/31/19 in the amount of \$1,100.00.

Miller's Land Services, Inc.

- Invoice dated 9/05/19 for various professional services in the amount of \$23,499.50.

Cockey, Brennan & Maloney, P.C.

- Invoice dated 8/30/19 for Professional Services for the month of August in the amount of \$3,000.00 if paid by 9/15/19, a discount from total due of \$3,150.00.

Approval of Minutes

The Sanitary Commission regular and executive session meeting minutes dated 8/08/19 were previously distributed. On a motion by Mr. Bagley and seconded by Ms. Hall it was unanimously carried to approve the regular and executive session minutes dated 8/08/19.

The Sanitary Commission public meeting minutes dated 8/08/19 were previously distributed. On a motion by Ms. Hall and seconded by Mr. Bagley it was unanimously carried to approve the public meeting minutes dated 8/08/19.

On a motion by Mr. Bagley and seconded by Ms. Hall it was unanimously approved to ratify the following Phone Poll:

Approval to pay the following invoice for FY19:

- James Briddell & Son, Inc. for various professional services totaling \$5,495.00.

Approval of Allocation List

The following Proposed EDU Allocation List was previously distributed to the Sanitary District Commission. On a motion by Ms. Hall and seconded by Mr. Bagley, it was unanimously carried to approval.

Proposed EDU Allocation List 2020							
Developer	Sanitary District Account #	Contact	Project Site Physical Address	Tax Map & Parcel #	Description	Requested Allocation (GPD)	EDU'S
A&A Realty of Somerset Co. Inc.	635040100.02	Scott Tawes 410-651-3620	12155 Elm Street	M200 P21 L1A	4 acres undeveloped	1,000	4
R.H. Taylor Construction, Inc.	750625000.02	Rick Taylor 443-783-5740	10760 Market Lane	M23 P139 LE	1 Commercial lot	750	3
The Reserve at Somerset	750460600.02	Somerset Reserve LLC	30520 Hickory Road	M15 P80 L2	Phase II	20,750	83

Total GPD= 22,500

Princess Anne-Action

Town of Princess Anne Allocation Request

Mr. Stockus is requesting the Sanitary Commission waive the EDU Allocation fee for the Town of Princess Anne for the Industrial Park. Mr. Stockus stated the Industrial Park is for economical purposes and is not commercial therefore; it is counterproductive to charge the Town for the requested allocation. Ms. Hall made a motion to approve waiving the EDU Allocation fee for the Town of Princess Anne, Mr. Bagley seconded the motion; the motion carried unanimously.

Smith Island-Action

Project Reimbursement Resolution – Smith Island Clean Water Project

A Loan Resolution declaring the official intent of the Somerset County Sanitary District, Inc., to reimburse expenditures to be incurred with respect to certain projects or programs or from certain funds with the proceeds of debt to be issued by the Somerset County Sanitary District, Inc. Ms. Konyar explained that by having this Resolution in place, we are able to reimburse the Sanitary District for expenses incurred before the Bond is issued. Ms. Hall made a motion to approve the Project Reimbursement Resolution for the Smith Island Clean Water Project, Mr. Bagley seconded the motion; the motion carried unanimously.

Crisfield-Action

Request to waive disconnection fee

Raydie and Linda Sterling of Johnson Creek Road called 911 due to a water break under their home on July 23, 2019 at 1:30 a.m. Emergency Services contacted the Sanitary District's afterhours On-call Operator to turn off the water. Shortly after calling Emergency Services, the Sterling's were able to shut the water off at their water main. They called back to cancel the work-order but the On-call Operator had already responded to the emergency call despite their efforts to cancel the work-order. The Commission took no action on the request to waive the disconnection fee because the Sanitary District must re-coop their costs for fuel and hourly wage of Operator.

2:00 p.m. Princess Anne-Action

Bid Opening – The Princess Anne Wastewater Treatment Plant Solar Project

Four sealed bids were received for the Princess Anne WWTP Solar Project. Aaron Goller, DBF, read aloud the following bids:

- Ultra Solar with a total bid of \$670,375.00.
- Sunrise Solar Inc. with a total bid of \$717,088.00.
- Alt Energy with a total bid of \$817,956.00.
- John W. Tieder, Inc. with a total bid of \$965,555.00.

Mr. Goller will be providing a Bid Tabulation to the Sanitary District and all Bidders with within a few days. A bid recommendation will be presented to the Sanitary Commission on October 10, 2019 for approval.

There was no public input.

On a motion by Mr. Bagley and seconded by Ms. Hall it was unanimously agreed to go adjourn at 2:04 p.m.

No closed session scheduled

Approved by:

Respectfully Submitted:



Ellen Bush
Secretary-Treasurer
Somerset County Sanitary Commission



Jennie Marshall
Administrative Aide
Somerset County Sanitary District