

Somerset County Sanitary Commission  
Minutes of March 1, 2018

A regular meeting of the Somerset County Sanitary Commission was held on Thursday March 1, 2018 at 1:00 p.m. in Room 111 of the Somerset County Office Complex. Members present were Adam Riggan, Chairman, Ellen Bush, Vice-Chairman, Maxine Landon, Member and Janet McIntyre, Member. Also in attendance were Anthony Stockus, Manager, Jennie Marshall, Administrative Aide, Earl Ludy, Superintendent, Aaron Goller, P.E., Davis, Bowen & Friedel, Inc., Robin Cockey, Attorney and Richard Crumbacker, Somerset County Times. Public attendee's included Christian Tapia, Doug Taylor, County Administrator and County Commissioner, Randy Laird.

Mr. Riggan called the meeting to order at 1:00 p.m.

### **General Business-Information**

The Local Government Insurance Trust Quarterly Loss Report December 2017 was presented; there was no loss to report to the Sanitary Commission.

The Sanitary District Financial Report Quarterly Analysis was presented. Mr. Stockus reported we are about 9% above budget due to unexpected sewer main oil expenses for various equipment.

### **Princess Anne-Information**

In December, Mr. Stockus was contacted by Bunky Luffman, Eastern Shore Intergovernmental Affairs, letting him know that a meeting would be scheduled in the near future to discuss the Princess Anne Sub district Expansion Project. However, there has not been any movement; Mr. Stockus will continue to contact Mr. Luffman and Delegate Otto. Ms. McIntyre will also reach out to Del. Otto.

Mr. Stockus stated according to the Engineer's schedule the Deal Island Water Main Loop Project bid advertising should be sometime in March.

An article was placed in The Somerset County Times in reference to the damage that occurred at the Septage Acceptance Facility of the Princess Anne Waste Water Treatment Plant. Mr. Ludy explained that the damage was due to bolts and metal pieces that were dumped in a load of Septage received on February 1<sup>st</sup> 2018. They were unable to identify who was responsible for the damage costing around \$3000 as there were several Haulers using the facility that day. Ms. McIntyre stated that she was not notified of this circumstance and would like to be informed in the future of any articles involving the Sanitary District.

### **Smith Island-Information**

Mr. Stockus informed the Commission that Advertisement for Bids of the SI WWTP Timber Deck as part of the Smith Island Clean Water Project will be placed by the end of March. Mr. Stockus explained that the timber deck will be the foundation of the new SI WWTP.

### **Fairmount-Information**

Community Development has requested a contract document for the Fairmount Decommissioning Project. A draft was provided to Cindy Stone of Community Development. Changes were made to the draft, but we have not received the update from our Engineers at this time.

### **General Business-Action**

On a motion by Ms. Bush and seconded by Ms. McIntyre it was unanimously carried to approve the following Invoices:

#### **Davis Bowen & Friedel, Inc.**

- Invoice dated 2/13/18 for SCSD-Water/Sewer Service Area Mapping for the period of 12/30/17 to 1/26/18 in the amount of \$1,935.00.
- Invoice dated 2/13/18 for On-Call-The Reserve at Somerset for the period of 12/30/17 to 1/26/18 in the amount of \$180.00.
- Invoice dated 2/19/18 for Design-Fairmount WWTP Decommission & Transmission Project for the period of 12/30/17 to 1/26/18 in the amount of \$1,207.00
- Invoice dated 2/20/18 for Design Phase-Princess Anne WWTP Solar Project for the period of 12/30/17 to 1/26/18 in the amount of \$7,528.00.
- Invoice dated 2/20/18 for Design Phase-Deal Island Road Watermain Project for the period of 12/30/17 to 1/26/18 in the amount of \$346.00.

#### **George, Miles & Buhr, LLC**

- Invoice dated 2/14/18 for Smith Island WWTP Preliminary Design for the period 12/28/17 to 1/31/18 in the amount of \$2,019.30.

#### **Cockey, Brennan & Maloney, P.C.**

- A credit of \$1,500.00 was applied to the January Invoice by Robin Cockey.

On a motion by Ms. Landon and seconded by Ms. Bush it was unanimously approved to ratify the following Phone Polls:

#### **Davis Bowen & Friedel, Inc.**

- Invoice dated 1/22/18 for Design-Fairmount WWTP Decommission & Transmission Project for the period of 12/2/17 to 12/29/17 in the amount of \$3,201.50.

- Invoice dated 1/26/18 for On-Call Legal Support for the period 12/2/17 to 12/29/17 in the amount of \$650.50.
- Invoice dated 1/29/18 for Preliminary Engineering Report-Westover Water Service Project for the period of 12/2/17 to 12/29/17 in the amount of \$750.00.
- Invoice dated 1/29/18 for Design Phase-Princess Anne WWTP Solar Project for the period of 12/2/17 to 12/29/17 in the amount of \$7,528.00.
- Invoice dated 1/29/17 for Design Phase-Deal Island Rd Watermain Project for the period of 12/2/17 to 12/29/17 in the amount of \$1,192.00.
- Invoice dated 1/29/18 for Environmental Report-Westover Water Service Project for the period of 12/2/17 to 12/29/17 in the amount of \$500.00.

#### **George, Miles & Buhr, LLC**

- Invoice dated 1/12/18 for SI WWTP Final Design for the period 11/30/17 to 12/27/17 in the amount of \$4,600.00.
- Invoice dated 1/19/18 for 2017 EWIP PA WWTP BID and CMI Services for the period of 11/30/17 to 12/27/17 in the amount of \$4,950.00.

#### **Miller's Land Services, Inc.**

- Invoice dated 1/31/18 for various jobs performed for the Sanitary District in the amount of \$3,525.00.

#### **Approval of Project Completion**

Approval of Project completion for the Reserve at Somerset – 1/16/18

#### **County Owned Properties**

The Sanitary District Commission approved to forgive charges on the following property the Somerset County Commission acquired at Tax Sale and are now selling:

- 26242 Stouty Sterling Road

#### **Approval of Minutes**

The Sanitary Commission regular and executive session minutes dated 1/11/18 were previously distributed. On a motion by Ms. Bush and seconded by Ms. Landon it was unanimously carried to approve both sets of 1/11/18 minutes.

### Plats

- Lot reconfiguration; request to delete a property line on Wedda Scott Road in Westover by James Trafton, property owner. On a motion by Ms. Bush and seconded by Ms. Landon it was unanimously carried to approve deleting the property line.
- Plat approval for Dunkin Donuts located on UMES Blvd in the Princess Anne Village was requested. Mr. Stockus expressed his concern for the pump station currently located in the parking lot; The Sanitary District required the pump station to have a fence added around it by the developer of Princess Anne Village during the initial construction in 2010 but it was never done. On a motion by Ms. Bush and seconded by Ms. Landon it was unanimously carried to approve the plat contingent upon putting a privacy fence around the pump station at the developer's expense.
- Plat approval for Dollar General located on Somerset Ave in Princess Anne was requested. Mr. Stockus suggested tabling approval until we have a plat with a utility easement location, the Board Tabled the plat.

### Approval of Allocation List

The updated Allocation list was previously distributed, on a motion by Ms. Bush and seconded by Ms. Landon it was unanimously carried to approve the updated Allocation list. Please see attached Allocation List.

### Princess Anne-Action

Theresa Keel and Gail Sheldon of 11641 Somerset Ave. sent in a letter on 1/7/18 requesting any consideration of reduction of charges for their excessive water bill for the June 2017 quarter due to a spigot leak located in a concrete slab that was not located until 12/22/17. On a motion by Ms. Bush and seconded by Ms. Landon the Commission unanimously carried to give the property owners a one-time courtesy credit in the amount of \$221.89, making their June 2017 a minimum bill of \$126.25.

Donald Granger of 11326 Hayman Drive sent in a letter on 1/11/18 requesting the turn off and turn on fee for non-payment be waived in consideration to the time he spent trying to reach the Sanitary District office and the fact that the property was vacant half of the quarter. Ms. Marshall stated two of the days in question the County Offices were closed due to the snow. The Commission took no action due to the fact that he never requested his water be shut off and he received a disconnection notice.

Wendy Thornton of Thornton Properties LLC sent a letter on 1/26/18 requesting any consideration in the matter of a tenant moving from property at 11247 Greenwood Road and leaving them with an excessive bill over \$3600. The Board took no action but is offering a payment plan option.

Princess Anne LLC expressed in their letter sent 2/15/18 that they recently received an unexpected Front Foot Assessment bill for their property located at 12282 Brittingham Lane in the amount of \$65,217.70. They are requesting the Board consider significantly reducing the bill. Mr. Taylor and Mr.

Laird encouraged the Commission to consider reducing the bill primarily because of their plans to economically grow this property. Mr. Stockus will be sending Princess Anne LLC a letter to arrange a meeting to discuss their request. In the meantime, the Commission tabled their decision to take action.

### Crisfield-Action

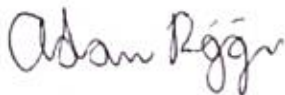
The Mariner's Road Water Line Petition letter was approved on a motion by Ms. Bush and seconded by Ms. McIntyre; it was unanimously carried by the Sanitary Commission. Mr. Laird informed the Commission that he was present at the most recent Crisfield Council meeting where they unanimously approved signing the Memorandum of Understanding sent by the Sanitary District. A copy of the MOU is attached.

### Appointments

Mr. Tapia was present for his appointment at 1:45p.m. Mr. Stockus explained that Mr. Tapia has two properties and is requesting to move the connection fee from 3357 Sackertown Rd to 3353 Sackertown Rd. The 3357 Sackertown Road property has a water and sewer connection, but the home burned down several years ago. 3353 Sackertown Road currently has a shed on the property but no connection to water and sewer. Ms. McIntyre and Ms. Bush explained his options; if he is planning to build on both lots he must pay for the connection fee for 3353 Sackertown Road otherwise he can hire a surveyor to reconfigure a plat deleting the property line between both properties. Mr. Tapia requested his options be sent to him in writing.

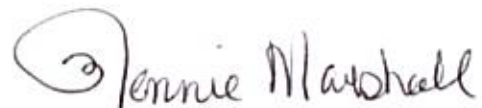
On a motion by Ms. Bush and seconded by Ms. McIntyre it was unanimously agreed to move into closed session at 2:32 p.m.

Approved by:



Adam Riggan  
Chairman  
Somerset County Sanitary Commission

Respectfully Submitted:



Jennie Marshall  
Administrative Aide  
Somerset County Sanitary District