

MEETING AGENDA

Somerset County Sanitary District, Inc.

Somerset County Sanitary District

**Date: May 24, 2018
12:00 PM**

**Location: Somerset County Office Complex
Room 111 Princess Anne, MD**

Fiscal Year 2019 - Budget Workshop

1	Discuss FY19 Budget Items
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Somerset County Sanitary District Inc.
FY 2019
Budget Highlights

5/24/18

Expenses

1. Admin Salaries
 - a. Added Administrative Assistant to Superintendent – Grade 3 position
2. Computer Expense up \$7,000
 - a. Harris Software increase
3. Office Supplies up \$3,000
 - a. Due to quarterly Debt Service Billing
4. Postage & Mailing up \$8,500
 - a. Due to quarterly Debt Service Billing
5. Health Insurance Increase
 - a. 13% Increase – (down from 16%)
6. Salary Adjustment 3.5%
 - a. County proposing 3.5% salary adjustment
 - b. All employees eligible for a step will be receiving one.
 - c. Executive Scale (with exception of General Manager) received second 50% increase per agreement last fiscal year.
7. Legal Expense down \$76,000 – Due to finalization of lawsuit litigations.
8. Rainy Day Fund \$50,000
9. Water Tower Painting \$55,000
 - a. Industrial Park Tower Painting Estimated at \$350,000
 - b. 5 year loan
10. Deal Island Rd Main Replacement \$37,000
 - a. Engineering Cost \$30,000
 - b. Loan Payment \$7,000
11. Princess Anne EWIP – Solar - \$10,000
 - a. Engineering Cost
12. Purchase New Meters \$27,100
13. Capital Outlay
 - a. Cut New Pickup Truck \$21,000
 - b. Roll-Bed Dumpster \$6,200
 - c. Electric Chain Hoist for WWTP Equalization Tank \$4,500
14. Keeping Temporary Employee on Smith Island
15. Smith Island Sewer Plant Improvement \$30,000
 - a. Ewell Pump Station Upgrade

***Overall Expense Increase from last Fiscal Year \$108,500**

***Projected Revenue down from last year \$26,000**

a. Landfill Leachate \$25,000

Over all we had a \$134,500 shortfall.

Please see attached proposed Water/Sewer Rates 7/01/18-6/30/19

Approved by:

Handwritten signature of Adam Riggin in black ink.

Adam Riggin
Chairman
Somerset County Sanitary Commission

Respectfully Submitted:

Handwritten signature of Jennie Marshall in black ink.

Jennie Marshall
Administrative Aide
Somerset County Sanitary
District