

BOARD OF COUNTY COMMISSIONERS
FOR SOMERSET COUNTY
SPECIAL SESSION
TUESDAY DECEMBER 17, 2019

At 3:00 p.m., the Board of Somerset County Commissioners met in Special Session with Commissioner President Craig Mathies, Sr., Commissioner Vice President Charles Laird, Commissioner Randy Laird, Commissioner Eldon Willing and Commissioner Rex Simpkins.

Also in attendance were County Administrator-Clerk Ralph D. Taylor and Executive Secretary Kimberly Lopez.

Closed Session Summary Report for December 17, 2019

On December 17, 2019, from 3:08 p.m. until 4:32 p.m., at 11916 Somerset Avenue, Room 111, upon a motion made by Commissioner Simpkins and seconded by Vice President Charles Laird, it carried 5-0 to enter into Closed Session by Authority of State Government Article of the Annotated Code of Maryland, Subtitle §3-305 (b) (1) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction; and (b) (7) consult with counsel to obtain legal advice.

Present for the Closed Session Meeting were President Craig N. Mathies, Sr., Vice President Charles Laird, Commissioner Rex Simpkins, Commissioner Randy Laird, and Commissioner Eldon Willing. Also present were County Administrator Ralph D. Taylor, Executive Secretary Kimberly Lopez, Emergency Services Director Yvette Cross, Human Resources Director Erica Yeager, Finance Director Gene Adkins, Internal Auditor Sharon Muir, County Attorney Kirk Simpkins, and members of the Homeless Board: Jim Porter, Dick Scott, Janice Cropper, and Rev. Carroll Mills. Topics discussed were: (1) Personnel; Actions taken: Hiring of Full-Time 911/Emergency Communications Dispatcher.

Minutes from the December 10, 2019 Regular Session and Closed Session were presented and approved on a motion made by Commissioner Willing and seconded by Vice President Charles Laird that carried 5-0.

Mr. Taylor reviewed correspondence sent and received.

Mr. Taylor then presented the Memorandum of Understanding between the University of Maryland Eastern Shore and Somerset County Maryland and The City of Crisfield, which

identifies roles and responsibilities of each party as they relate to the operations and activities of UMES Flight Training Program at the Crisfield Somerset County Airport. Briefly reviewing the MOU, Mr. Taylor advised of Somerset County and The City of Crisfield's responsibilities, which included: Continue airport maintenance as per status quo, upgrade the existing 100LL fuel farm to meet safety standards, provide an aircraft de-icer cart to support winter flight operations of UMES aircraft, share information regarding airport projects with UMES in order to develop student experiences, provide for access to high-speed internet and WiFi at W41, provide terminal building and gate access to Aviation Science Instructors, remodel terminal restrooms and provide new carpet, allow the use of the terminal building for UMES flight operations with no charge, and waive tie-down fees for UMES base aircraft. Mr. Taylor further advised that the MOU has been reviewed by both the County Engineer, John Redden, and the County Attorney, Kirk Simpkins, and found sufficient.

A motion was made by Commissioner Randy Laird and seconded by Vice President Charles Laird to authorize the President's signature on the Memorandum of Understanding between the University of Maryland Eastern Shore and Somerset County Maryland and The City of Crisfield as presented. This motion carried unanimously.

Next, Mr. Taylor presented a proclamation request for Dr. Martin Luther King Day (to be presented in January).

A motion was made by Commissioner Simpkins and seconded by Vice President Charles Laird to approve the Dr. Martin Luther King proclamation. The motion carried unanimously.

Mr. Taylor presented a proclamation request for National Mentoring Month (to be presented in January).

A motion was made by Commissioner Simpkins and seconded by Vice President Charles Laird to approve the National Mentoring Month proclamation. The motion carried unanimously.

Next, Mr. Taylor advised of a letter from Ms. Carey Kelley, Somerset County Social Services, with regard to the Somerset County Adult Guardianship Board, stating that due to changes in the board members and term expiration that the following nominees be considered for appointments for the terms indicated:

Cary Knopp, Citizen Representative, 2 year term
Lee Ann Ennis, Somerset County Health Department, 2 year term
Sherree Marshall, Somerset Commission on Aging, 2 year term
Charlotte Jones, Citizen Representative, 3 year term
Kristen Boston, Attorney Representative (no term indicated)
Janet Smith, Citizen Representative/RN, 3 year term

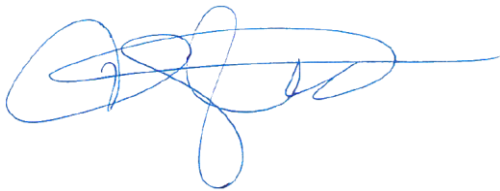
Descell Collins, Shore Up, Inc/Shady Pines Center, 2 year term
Lisa Fortune, Somerset County Department of Social Services, 2 year term

On a motion made by Commissioner Simpkins and seconded by Commissioner Willing, the Board voted unanimously to appoint the nominees listed above to the Somerset County Adult Guardianship Board for the terms indicated.

The Board was then advised for the need of a Closed Session.

Therefore, on a motion made by Commissioner Simpkins and seconded by Vice President Charles Laird, the Board entered into Closed Session by Authority of State Government Article of the Annotated Code of Maryland, Subtitle §3-305 (b) (1) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction; and (b) (7) consult with counsel to obtain legal advice at 3:08 p.m.

Approved by:



Board of County Commissioners
For Somerset County

Respectfully Submitted:



Kimberly Lopez
Executive Secretary