



**AGENDA JULY 10, 2018**  
**BOARD OF COUNTY COMMISSIONERS**  
**FOR SOMERSET COUNTY**  
**11916 Somerset Avenue**  
**Room 111/Meeting Room**  
**Princess Anne, MD 21853**  
**2:00 p.m.**

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**Appointments:**

- 2:00 p.m. - 25 Year Service Award Recognition- Ms. Lori Crowell
- 2:05 p.m. - Public Hearing- Somerset County Sanitary District Service Areas
  - Mr. Tony Stockus, Ms. Starr Mister
- \* 2:20 p.m. - Dr. John Gaddis, Ms. Linda R. Johnson SCPS
  - FY18 Budget Transfers
- \* 2:30 p.m. - Mr. Gary Pusey, DTCS
  - Repeal Resolution No. 1133/Enact Resolution No. 1135 (CDBG Housing Rehabilitation)
  - Mr. Gary Pusey, DTCS re: Fee Waiver Request Deal Island/Chance VFD

**Correspondence:**

**Received**

- \* MD Department of Planning, Clearinghouse Review re: Fairmount Wastewater Treatment Plant Abandonment
- \* MD Department of Planning, Clearinghouse Review re: Poultry House USDA Financing
- \* Crisfield Heritage Foundation Inc. re: Request for FY18 Tax Exemption
- \* Somerset County Health Department re: Interim Health Officer
- \* Mr. Clint Sterling, Director re: Recreation and Parks Board Reappointments/Appointment
- Xfinity re: Package Equipment Changes
- Comcast re: Information on Video Services

**Sent**

Mr. Louis Hickman, Crisfield VFD re: Landfill Tipping Fee Waiver

**Discussion:**

- \* 1. Flood Insurance-Head Start Addition
- \* 2. Proclamation Approval – Opioid Epidemic
- \* 3. Agricultural Preservation Advisory Board Vacancy (1)
- \* 4. Library Board Appointment (1)

**2:45 p.m. - Closed Session- Ralph D. Taylor, Clint Sterling**

Authority of the General Provisions Article of the Annotated Code of Maryland § 3-305 (b)(1) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction.

- \* Denotes Action Item

BOARD OF COUNTY COMMISSIONERS  
FOR SOMERSET COUNTY  
**REGULAR SESSION**  
TUESDAY JULY 10, 2018

At 2:00 p.m., the Board of Somerset County Commissioners met in Regular Session with Commissioner President Randy Laird, Commissioner Vice President Charles F. Fisher, Commissioner Rex Simpkins, Commissioner Craig Mathies, Sr., and Commissioner Jerry S. Boston.

Also in attendance were County Administrator-Clerk Ralph D. Taylor and Executive Secretary Kimberly Lopez.

**Closed Session Summary Report for July 10, 2018**

On July 10, 2018, from 2:32 p.m. until 3:10 p.m., at 11916 Somerset Avenue, Room 111, upon a motion made by Commissioner Simpkins and seconded by Commissioner Fisher, it carried 5-0 to enter into Closed Session by Authority of State Government Article of the Annotated Code of Maryland, Subtitle §3-305 (b) (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, affects one or more specific individuals.

Present for the Closed Session Meeting were President Randy Laird, Vice President Charles F. Fisher, Commissioner Rex Simpkins, Commissioner Craig Mathies Sr., and Commissioner Jerry Boston. Also present were County Administrator Ralph D. Taylor, Executive Secretary Kimberly Lopez, HR Director Erica Yeager, and Director of Recreation and Parks Clint Sterling. Topics discussed were: (1) Personnel. Actions taken during closed session: (1) Hiring.

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President Laird called the meeting to order and asked Commissioner Mathies to lead those attending in repeating the Lord's Prayer and the Pledge of Allegiance.

Minutes from the June 26, 2018 Regular Session and Closed Session were presented and approved upon a motion made by Commissioner Boston and seconded by Commissioner Fisher. This motion carried 5-0.

The meeting began with the Board inviting Ms. Lori Croswell to come forward to receive the Boards recognition for her 25 years of service. The Board thanked Ms. Croswell for her dedication and service to Somerset County.

At 2:05 p.m., President Laird declared a Public Hearing open regarding The Somerset County Sanitary District Service Areas.

Mr. Taylor then read the following information into the record:

### **Public Hearing**

The Somerset County Sanitary Commission proposes to revise and update the boundaries of its service areas and subareas to accurately reflect changes to infrastructure and current service practices.

Board of County Commissioners  
For Somerset County  
11916 Somerset Avenue, Room 111  
Princess Anne, MD 21853  
Tuesday, July 10, 2018  
2:05 P.M.

In accordance with Title 9, Subtitle 6, Part V of the Environmental Article of the Annotated Code of Maryland the Sanitary Commission is authorized to create or change service areas in the district, subject to the approval of the governing body of Somerset County.

The Board of County Commissioners for Somerset County will hold a public hearing to present to the public the boundaries of the existing service areas of Princess Anne, Smith Island, Fairmount, and the Jacksonville districts and the recommended changes made by the Somerset County Sanitary District following their meeting held on May 24, 2018.

### **Fair Summary**

The purpose of this hearing is to present maps as produced by Engineers to (1) change and/or clarify boundaries to existing service area maps, (2) to dissolve the Rumbley –Frenchtown Water District so that it is no longer treated separate from the larger Fairmount service area, (3) to formally combine the Jacksonville and Crisfield Peripheral Area into one enlarged service area to be referred to as the “Crisfield Peripheral” service area and, (4) to divide the Princess Anne service area into two separate service areas; the Princess Anne service area and a newly-created Westover service area.

It has been determined by the Somerset County Sanitary District that the changes and/or clarification to the boundaries of the existing service areas of Princess Anne, Smith Island, Fairmount and Jacksonville are necessary for the existing and future health, safety and welfare of the public in general, and are feasible financially from an engineering standpoint.

The hearing will be held at 2:05 p.m. in the County Commissioners Meeting Room (Room 111), 11916 Somerset Avenue in Princess Anne, on Tuesday, July 10, 2018.

Board of County Commissioners for Somerset County  
Ralph D. Taylor, County Administrator

Mr. Tony Stockus, General Manager for Somerset County Sanitary District, and Mr. Aaron Goller, Davis, Bowen & Friedel, Inc., were now before the Board to present the maps and explain the necessity for the changes approved by the Sanitary Commission on May 24, 2018. See attached Sanitary Commission Resolution #052148.

Discussion began with Mr. Stockus advising that service areas will not be changed; however, as the need for expansion arrives in the future, the maps will need to be updated per the recommended changes. Westover will be a new standalone district removed from the Princess Anne district and will require representation on the Committee by a member whom lives within

the Westover area. If approved by the governing body, this will go into effect January 1, 2019 when the new EDU method goes into effect.

With no individuals wishing to present testimony on the proposed revisions to the Sanitary District service areas and subareas, President Laird declared the public hearing closed at 2:11 p.m. Written public comments will be taken for ten days.

Mr. Gary Pusey, Director of Technical and Community Services was now before the Board to request a repeal of Resolution 1133 due to missing language per new requirements of the Community Development Block Grant. Mr. Pusey advised the new paragraph reads as follows:

“**WHEREAS**, the Board of County Commissioners for Somerset County understand and acknowledge that they would be responsible for completion of grant activities and any corrective actions including the repayment of funds if necessary;”

With the information provided, Commissioner Fisher rescinded his vote to approve Resolution 1133. Commissioner Boston rescinded his second, and this carried 4-0 (Commissioner Simpkins was not in attendance for the original vote, therefore did not participate in the rescind of motions).

Mr. Pusey then presented Resolution 1135 to replace Resolution 1133.

A motion was made by Commissioner Boston, seconded by Commissioner Fisher, to approve Resolution No. 1135 to support the submittal of the application requesting Community Development Block Grant funding for Housing Rehabilitation as presented. The motion carried 5-0.

Next, Mr. Pusey presented a request from the Deal Island/Chance Volunteer Fire Department for a waiver of fees in the amount of \$250.00 to build a 24 x 24 pole building for the purpose of a museum.

Upon a motion made by Commissioner Fisher and seconded by Commissioner Simpkins, the Board voted 5-0 to approve the request for a waiver of fees in the amount of \$250.00 to build a 24 x 24 pole building for the purpose of a museum.

Mr. Pusey left the meeting.

Ms. Linda Johnson, Chief Financial Officer for Somerset County Public Schools, was now before the Board to present a request for budgetary transfer requests as presented within the approved FY18 Operating Budget as shown below:

<u>Category:</u>	<u>Amount of Transfer:</u>
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Administration	\$18,000
Mid-Level Administration	\$(100,000)
Other Instructional Costs	\$12,000
Health Services	\$12,000
Maintenance of Plant	\$88,000
Fixed Charges	\$(30,000)
	\$ 0

Upon a motion made by Commissioner Fisher, seconded by Commissioner Boston, the Board voted 5-0 to approve the request for budgetary transfer requests as presented within the approved FY18 Operating Budget.

Ms. Johnson left the meeting.

Mr. Taylor proceeded with correspondence and discussion items.

A Maryland Department of Planning Clearinghouse Review (MD20180521-0349) was received regarding the Fairmount Wastewater Treatment Plant (WWTP) abandonment and conveyance of the wastewater to the Princess Anne WWTP, a biological Nutrient Removal WWTP with plans for an enhanced Nutrient Removal Upgrade. Mr. Taylor noted this project was approved to be supported through Sandy grant funding and he made the recommendation to code the project C-5 (It is consistent with our plans, programs, and objectives).

A motion was made by Commissioner Fisher and seconded by Commissioner Boston to code the Clearinghouse Review project MD20180521-0349 as C-5. The motion carried 5-0.

A Maryland Department of Planning Clearinghouse Review (MD20180619-0448) was received regarding USDA Poultry House Financing for the construction of four poultry houses, each being 61' x 600' and the Associated Generator, Manure Shed, Stormwater Management Pond on +/- 48.32 acres located at 6997 Elmo Dryden Road, Westover, MD 21871. Mr. Taylor recommendation to code the project C-5 (It is consistent with our plans, programs, and objectives).

A motion was made by Commissioner Boston and seconded by Commissioner Fisher to code the Clearinghouse Review project MD 20180619-0448 as C-5. The motion carried 5-0.

Next, Mr. Taylor presented a request from the Crisfield Heritage Foundation, Inc, for 2018 tax exemption on the following properties:

Account #	Location	Amount
12-009100	Ida Ward Linton Property	\$60.00
12-005741	Calvary Road Property	\$108.00
07-124708	1012 W. Main Street	\$0 (Exempt through State)

It was advised that property account ID# 07-124708, 1012 W. Main Street is exempt from tax through the State of Maryland.

After a brief discussion, a motion was made by Commissioner Simpkins and seconded by Commissioner Fisher to grant 2018 tax exemption for property account #12-009100, Ida Ward Linton Property \$60.00, and property account #12-005741, Calvary Road Property \$108.00, as requested. This motion carried 5-0.

Mr. Taylor advised the Board of a memo received from the Somerset County Health Department informing that Deputy Secretary Howard Haft has appointed Ms. Lori Brewster from the Wicomico County Health Department to serve as the Somerset County Health Department's Acting Health Officer effective July 1, 2018 until a permanent Health Officer is appointed.

Next, Mr. Taylor presented a letter from Mr. Clint Sterling, Director of Recreation and Parks, requesting the reappointment of the following Recreation and Park Commission members:

Dale Turpin  
Marhsall Beacoat  
Jim Webster  
John Dize  
Charles Laird  
Robey French  
Mike Miller

Upon a motion made by Commissioner Boston and seconded by Commissioner Simpkins, the Board voted 4-0-1 (Commissioner Fisher abstained) to reappoint the above listed members to the Recreation and Parks Commissioner for another term.

Mr. Sterling also advised that Ms. Dawn Lankford has requested to no longer serve on the Recreation and Parks Commission. Mr. Sterling recommended Mr. Kirkwood Cottman of that District to serve.

Upon a motion made by Commissioner Boston and seconded by Commissioner Simpkins, the Board voted 4-0-1 (Commissioner Fisher abstained) to appoint Mr. Kirkwood Cottman to the Recreation and Parks Commission.

Mr. Taylor then advised of information correspondence received from Xfinity stating a reduction in the price of applicable packages accordingly as they will no longer include a TV Box and Remote as customers are opting to use their own video streaming devices (TiVo, Roku, etc). TV Boxes and Remotes will still be offered but at an additional cost.

An additional letter was received from Comcast introducing new Choice TV package options to give customers a more personalized experience.

Mr. Taylor advised of a letter sent to Mr. Louis Hickman, Crisfield Fire Department, in regards to Landfill Tipping Fees Waiver for the removal of a 12 x 12 shed located on the fire department property.

Moving on to discussion items, Mr. Taylor presented a letter addressed to Ms. Cindy Stone, Department of Housing & Community Development, in regards to Maryland Community Development Block Grant #MD-15-DR-1 Phase #2 for Head Start Addition/Modification, which states the County's acknowledgment of the condition that flood insurance be acquired and maintained in perpetuity on all structures in the floodplain. Mr. Taylor advised that Dr. Gaddis, Superintendent of Somerset County Schools, has already signed the letter to Ms. Stone and requested the Board's permission to have President Laird sign the letter in regards to Maryland Community Development Block Grant #MD-15-DR-1 Phase #2 for Head Start Addition/Modification Flood Insurance Condition.

Upon a motion made by Commissioner Fisher, and seconded by Commissioner Boston, the Board authorized President Laird's signature on the letter to Ms. Stone. This motion carried 5-0.

Next, Mr. Taylor presented a proclamation for the Board's approval regarding the Opioid Epidemic.

Upon a motion made by Commissioner Fisher and seconded by Commissioner Boston, the Board voted 5-0 to approve the Opioid Epidemic Proclamation.

Mr. Taylor advised of a vacancy on the Agricultural Preservation Board, however, with no nominees the Board requested to address this at a later date.

Mr. Taylor then advised of a vacancy on the Library Board.

Commissioner Boston motioned to appoint Ms. Jana Tawes to the Library Board. This was seconded by Commissioner Simpkins and carried 5-0.

With no further business to discuss in Open Session, the Board was advised for the need of a Closed Session.

Therefore, upon a motion made by Commissioner Fisher, seconded by Commissioner Boston, that carried 5-0, the Board entered into Closed Session at 2:32 p.m. by Authority of State Government Article of the Annotated Code of Maryland, Subtitle §3-305 (b) (1) To discuss the

appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, affects one or more specific individuals.

Approved by:

A handwritten signature in blue ink that reads "Randy Laine".

Board of County Commissioners  
For Somerset County

Respectfully Submitted:

A handwritten signature in blue ink that reads "Kimberly Lopez".

Kimberly Lopez  
Executive Secretary