



AGENDA
April 17, 2018
BOARD OF COUNTY COMMISSIONERS
FOR SOMERSET COUNTY
11916 Somerset Avenue
Room 111/Meeting Room
Princess Anne, MD 21853
1:00 p.m.

Appointments:

- * 1:00 p.m. - Mr. Charles Cavanaugh/Bid Openings Drainage Projects
 - Clinton Bozman Road/Fairmount
 - W. Pear Street/Crisfield
- * 1:10 p.m. - Dr. John Gaddis, Somerset County Public Schools
 - Operating/Capital Budget
- 1:30 p.m. - Mr. Tony Stockus Somerset County Sanitary District, Mr. Aaron Goller, P.E.
 - Updated Service Area Maps
- * 1:50 p.m. - Ms. Rota Knott, Ms. Kelly Hawkins, Chair, Local Management Board
 - FY19 Notice of Funding Availability /Governor's Office for Children
- * 2:00 p.m. - Mr. Clint Sterling, Recreation and Parks
 - Somerset County 2017 Land Preservation, Parks and Recreation Plan

Correspondence:

Received

- * Maryland Department of Agriculture re: Cooperative Agreement/Noxious and Invasive Weeds
- * Maryland Department of Agriculture re: Aerial Spraying
- * Department of Housing and Community Development re: Housing Bond Allocation
- Charter Communications re: Announcement of Minimum Wage
- * Mount Carmel Baptist Church re: Request for Tipping Fee Waiver
- * Mr. Ed Goyda, Library Director re: Library Board Resignation/Appointment
- State Highway Administration/ MDOT re: MD 364 Bridge/Dividing Creek

Sent

The Honorable Lawrence Hogan, Jr., re: HB16/Community Colleges Promise Scholarships
The Honorable Andrew P. Harris re: Letter of Appreciation/Smith Island
Department of the Army/Corps of Engineers re: Sheep Pen Gut Channel Dredging/Construction
Tylerton Fire and Rescue re: Request for Encumbrance
Fairmount Volunteer Fire Company re: Waiver of Permit Fees
Mr. Gary Pusey, DTCS re: Reappointments/Board of Zoning Appeals

Discussion:

- * 1. Surplus Property Sale
- * 2. Memorandum of Understanding- AOC Grant/Circuit Court Security
- * 3. AMOSS Grant Agreements/Fire Rescue and Ambulance Fund
- * 4. Health Department Consolidation
- * 5. Lower Shore Workforce Alliance Vacancy (2)

2:30 p.m. - Closed Session- Ralph D. Taylor, Louis Hickman, Erica Yeager

Authority of State Government Article of the Annotated Code of Maryland, Subtitle 3-305 (b) (1) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction; and (b)(8) consult with staff, consultants or other individuals about pending or potential litigation.

- * Denotes Action Item

BOARD OF COUNTY COMMISSIONERS
FOR SOMERSET COUNTY
TUESDAY APRIL 17, 2018

At 1:00 p.m., the Board of County Commissioners for Somerset County opened in Regular Session. Present for the meeting were Commissioner President Randy Laird, Commissioner Vice President Charles F. Fisher, Commissioner Jerry S. Boston, Commissioner Craig N. Mathies, Sr. and Commissioner Rex Simpkins.

County Administrator-Clerk Ralph D. Taylor and Executive Aide Lory E. Ebron were also present.

President Laird called the meeting to order, and asked Commissioner Mathies to lead those attending the meeting in repeating the Lord's Prayer and the Pledge of Allegiance.

Closed Session Summary Report April 17, 2018

On April 17, 2018, at 2:26 p.m. until 2:50 p.m., at 11916 Somerset Avenue, Room 111, upon a motion made by Commissioner Boston and seconded by Commissioner Fisher, it carried 4-0 to enter into Closed Session by Authority of State Government Article of the Annotated Code of Maryland, Subtitle 3-305 (b)(1) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction; and (b)(8) consult with staff, consultants or other individuals about pending or potential litigation.

Present for the Closed Session Meeting were President Randy Laird, Commissioner Vice President Charles F. Fisher, Commissioner Jerry S. Boston, and Commissioner Craig Mathies Sr. Commissioner Rex Simpkins was absent from today's meeting.

Also present were County Administrator Ralph D. Taylor, Executive Aide Lory Ebron, HR Director Erica Yeager and Warden Louis Hickman.

Topics discussed were: (1) Need to rescind motion/additional buffering and revise motion for approval (2) Hiring of Correctional Officers. Actions taken during closed session: (1) Approval to rescind additional buffering as previously approved (2) Approved motion to accept additional buffering as revised (3) Approval to hire Correctional Officer.



Meeting minutes were approved as presented for the following meetings upon a motion made by Commissioner Boston and seconded by Commissioner Mathies. The motion carried 5-0:

- Special and Closed Session meetings dated March 27, 2018
- Commissioner and Closed Session meetings dated April 3, 2018

Upon a motion made by Commissioner Fisher and seconded by Commissioner Mathies, the Special and Closed Session meeting minutes dated April 10, 2018 were approved as presented. Commissioner Boston abstained; therefore the motion carried 4-0-1.

Mr. John Redden, Public Works Director and Mr. Charles Cavanaugh, Director of Solid Waste and Maintenance, came forward at this time to accept sealed bids received regarding the following ditching projects as noted below:

Clinton Bozman Road Project

<u>Contractor:</u>	<u>Bid Amount:</u>
Doug Vann	\$16,524.00
Mark Bozman	\$17,400.00

Mr. Cavanaugh explained that this project is probably the largest the county has put out to bid in his tenure. Total length of the project is 4,715 feet and includes the installation of 4 tide gates to be purchased separately, but installed by the contractor (2 at 26' and 2 at 24'). Additionally, 2,500' will require mosquito control ditching in the marsh and there is another 2,500 feet pending permitting requirements which will be put out in a separate bid.

Mr. Cavanaugh was asked if he needed to review the bids submitted before making a recommendation. Mr. Cavanaugh stated that he did not, and made the recommendation to award the bid to the low bidder Mr. Doug Vann for \$16,524.00.

Upon a motion made by Commissioner Fisher, and seconded by Commissioner Boston, it carried 5-0 to award the Clinton Bozman Road Ditching Project to Mr. Doug Vann for \$16,524.00.

W. Pear Street Drainage Project

<u>Contractor:</u>	<u>Bid Amount:</u>
Mark Bozman	\$3,900.00
Doug Vann	\$4,225.00

Commissioner Boston made the motion to award the drainage project bid for W. Pear Street to contractor Mark Bozman, the low bidder for \$3,900.00. Commissioner Fisher seconded the motion. The motion carried 5-0.

Mr. Cavanaugh advised the Board that both contractors have Certificate of Liability insurance on file. Mr. Cavanaugh and Mr. Redden left the meeting at this time.

Next, Dr. John Gaddis, Superintendent, Somerset County Public Schools (SCPS) came forward. Joining Dr. Gaddis were Ms. Linda R. Johnson, Mr. Thomas Davis, and Ms. Tracie Bartemy to present the SCPS FY19 Proposed Operating Budget Summary, the FY19 Proposed Capital Improvement Budget and an update regarding the J.M. Tawes Technology & Career Center project. Dr. Gaddis explained there is a State Board Meeting scheduled for next Tuesday that will clear up some regulations, and he also noted that he is waiting on the approved security funding allotted from the State.

Ms. Johnson continued, and presented a PowerPoint presentation, that provided the following information:

FY19 Revenue Summary:

- Proposed FY19 Budget is \$41,802,546
- Funding Source Breakdown: County MOE \$9,741,620 (level funding)
- Non-Recurring \$140,000
- State Aid \$31,500,484
- Other Local \$150,000
- Increased in funding for FY19 \$457,075

FY19 Expenditure Increases:

- Salaries/No Step/COLA at this time. However, Ms. Johnson explained that potential salary negotiations are currently underway, and she presented those potential increases ranging from \$209,400-\$859,000. A discussion regarding salary increases was held, and the importance of obtaining/retaining teachers by being salary competitive was noted
- Increase in Health Insurance (2.5%) \$146,999
- New/Replacement Technology \$142,655. Ms. Johnson advised that the amount needed to update and or replace computers to Windows 10 is actually \$466,000 (a difference of \$323,345 noted and questioned by Commissioner Mathies); however to reduce the budget increase they have a plan in place to reduce costs which includes buying less expensive equipment, grant funding opportunities and being creative in looking for the best prices
- Textbooks and MOI \$117,000. Includes 50% payment on new math curriculum
- Dual Enrollment Costs \$20,000
- Maintenance Costs \$90,000
- Capital Outlay (required) \$59,000

It was noted that the school system is looking at all potential ways to make cuts, which includes looking at employees with 30+ years who may possibly retire, thereby retiring those positions vacated. Dr. Gaddis added that this year's increase is the lowest increase received from the State, and the original "Reduction in Force" policy is being applied. He also advised that the State is looking at the funding formula. President Laird noted that Special Education cuts are especially personal and distressing to him.

Ms. Johnson continued, providing an overview of the J.M. Tawes Technology & Career Center Project Cost detail. Figures were updated based on actual bids. The Local Share total remained at \$7,400,000. Eligible State share currently totals \$35,381,000. Projected local funding disbursements for FY17-FY20 were also presented.

Ms. Danielle Haley arrived to the meeting at this time and presented a project status report for the J.M. Tawes project which included work completed within the last 30 days, current ongoing work and the 30 day outlook. The projected completion date for the project is July 1, 2019.

In closing, Mr. Davis extended an invitation to the Board to come out to tour the site. Dr. Gaddis, Ms. Johnson, Ms. Bartemy, Mr. Davis and Ms. Haley left the meeting at this time.

Mr. Tony Stockus, Somerset County Sanitary District and Mr. Aaron Goller, P.E., DBF came forward at this time to present the updated service area maps; in addition to the consideration of the Engineers recommendation to divide the Princess Anne/Westover service area into two smaller service areas.

Mr. Stockus began by presenting the revised service area maps, which were reviewed by Davis, Bowen and Friedel Engineers. With the recommendation to have the Princess Anne and Westover areas as individual service areas, the revised maps will divide the service areas into 5 separate areas eliminating the "at large" position. The Crisfield and Smith Island area will remain the same and it was noted that the Rumbly/Frenchtown area would be eliminated and brought into the Fairmount area. All service areas would fall under the new EDU policy whereby all areas will pay the same amount. It was noted that with this recommendation, each service area will have a Sanitary Board representative.

Commissioner Simpkins left the meeting at this time.

It was noted that presentation of the revised service area map recommendations are scheduled to be addressed during the May 10, 2018 Sanitary District meeting. Additionally, the Board of Commissioners will be required to hold a Public Hearing on the proposed service area changes. A brief discussion was held with regard to the Mariners Road sewer issue; after which Mr. Stockus and Mr. Goller left the meeting.

Next, Ms. Rota Knott and Ms. Kelly Hawkins, Local Management Board (LMB) came forward to present the Local Management Boards program funding recommendations for the FY19 GOC Notice of Funding Availability for the Boards consideration. Ms. Knott advised that the request for funding, in the amount of \$288,755 has been recommended by the LMB to be used for the following programs:

Safeguarding Children of Arrested Parents

FACES of Somerset (ITAV, GHYC/Gardens)	\$24,000
Lower Shore Shelter	\$15,000
Tri Community Mediation	\$16,200
ECI	\$ 9,000
Somerset County Public Schools	\$ 4,280
Maryland State Police	\$ 2,200
PA Police	\$ 5,870
Crisfield Police	\$ 5,870
Somerset County Sheriff's Office	\$ 5,870
Somerset State's Attorney Office	\$13,000
Sub Total	\$101,290

Sustainable Somerset

Somerset County Public Schools	\$8,300
Maryland State Police	\$5,762
Maryland Natural Resources Police	\$3,100
FACES of Somerset	\$11,283
Sub Total	\$28,455

Parenting Skills Development

Eastern Shore Psychological Services	\$33,412
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Somerset Cares- (New Program this year)

Somerset ARK	\$30,782
Maryland State Police	\$ 8,200
Sub Total	\$38,982

Board Support

Administrative Costs	\$86,626
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Total: \$288,755

Ms. Knott explained that as always, the funding request must meet the Governor's four strategic goals. Commissioner Vice President Fisher questioned if reviews are performed after the money is spent to see what the outcomes of the projects were, and if the results match up with the money spent. Ms. Knott replied that yes, reporting is required, and that data is collected and reported back to the State. She advised that there is a complete process, and that a link is publically provided on the GOC website to view the data submitted. Commissioner Boston asked how many community gardens there were and where they were at. Ms. Knott replied two; one at Garland Hayward Youth Center and the other at It Takes a Village. A third garden is supposed to be added in Crisfield.

A motion was made by Commissioner Fisher to authorize President Laird to sign the FY19 GOC Notice of Funding Availability as presented. Commissioner Boston seconded the motion. Commissioner Mathies abstained; therefore the motion carried 3-0-1.

Mr. Clint Sterling, Director and Ms. Lauren Hawke, Somerset County Recreation and Parks came forward to present the Somerset County 2017 Land Preservation, Parks and Recreation Plan.

Mr. Sterling explained that in lieu of paying an outside vendor to prepare the document at a cost of \$52,000, it was completed in house. Mr. Sterling advised he was present before the Board to request their approval of the plan, and receive authorization to forward the plan to the State of Maryland/DNR/MDP for final approval. Mr. Sterling explained the main highlights of the plan as follows:

- Somerset County has met acquisition goals for the next five years
- Many recommendations from the last plan were met, including execution of the Hiker/Biker trail, a centralized indoor facility, and greater coordination with other agencies
- The recommendation to pursue a large indoor facility at the Westover Centralized Facility
- Provide a complete inventory of county parks, equipment and activities
- Continue to make upgrades to county parks and facilities

Mr. Sterling expressed his gratitude to Mr. Gary Pusey and Ms. Audrey Cornelius, Department of Technical and Community Services and all departments involved for their assistance with the document. It was noted that Mr. Gary Pusey, Director DTCS has reviewed the LPPRP plan as submitted and found it to be in accordance with the Goals and Objectives of the Comprehensive Plan, including the Land Use Element.

In closing, he invited the Board to attend the Field Day Event planned for this Saturday, April 21, 2018 weather permitting. Mr. Sterling then requested the Boards approval to submit the plan to the State.

Upon a motion made by Commissioner Fisher and seconded by Commissioner Boston, the motion carried 4-0 to approve the Somerset County 2017 Land Preservation, Parks and Recreation plan as presented to be forwarded to the State for final approval.

Mr. Taylor continued with correspondence and discussion items at this time.

The Maryland Department of Agriculture requests the President's signature on the Cooperative Agreement between the Maryland Department of Agriculture and Somerset County

for the control and eradication of noxious and certain invasive weeds for the period of July 1, 2018 through June 30, 2019.

Upon a motion made by Commissioner Boston, and seconded by Commissioner Fisher, it carried 4-0 to authorize President Laird to sign the Cooperative Agreement between the Maryland Department of Agriculture and Somerset County as presented.

Mr. Taylor presented the Local Government Acknowledgment/Approval of Aerial Spraying Operations for Mosquito Control to allow aircraft to conduct aerial spray operations for mosquito control in Somerset County.

A motion was made by Commissioner Fisher and seconded by Commissioner Boston to authorize President Laird to sign the Local Government Acknowledgment/Approval of Aerial Spraying Operations for Mosquito Control form as presented. The motion carried 4-0.

A letter was received from Ms. Maddy Ciulu, Director, Single Family Housing, DHCD with regard to the invitation to Somerset County to transfer its 2018 Housing Bond Allocation to the Department. The request is received every year, and each year, the county chooses to transfer the allocation to the DHCD to fund housing programs throughout the state. The FY18 allocation is for \$924,268. A request for President Laird's signature on the letter approving the transfer of the FY18 allocation was presented.

Upon a motion made by Commissioner Boston and seconded by Commissioner Fisher, it carried 4-0 to authorize President Laird to sign the letter authorizing the FY18 housing bond allocation in the amount of \$924,268.

A request for the waiver of tipping fees was received from Pastor Carroll Mills, Mount Carmel Baptist Church. The church has purchased property located at 30716 Division Street. The house (approximately 900 square feet) needs to be demolished, and will allow for future expansion of the church.

Upon a motion made by Commissioner Fisher and seconded by Commissioner Boston, the request to waive landfill tipping fees was approved. The motion carried 4-0.

Mr. Ed Goyda, Library Director, has advised that Board of Trustee member Keisha Evans has resigned. The Library Board of Trustees has requested to approval allow Ms. Beth Holmes-

Mayson, serving as an Associate Trustee, to be promoted as a regular board member, to replace Ms. Evans.

A motion was made by Commissioner Boston, and seconded by Commissioner Fisher to appoint Ms. Holmes-Mayson to the Library Board of Trustees, replacing Ms. Evans, whose term expires October 2019. The motion carried 4-0.

Mr. Taylor reviewed the letter sent to Mr. Kevin Brennan, Army Corps of Engineers regarding the Sheep Pen Gut Channel Dredging and Construction project. In the letter, concern is expressed regarding several small areas of shoaling in Sheep Pen Gut, critical for the safe ingress and egress of Smith Island residents. While discussing this project, it was noted that during low tides, the mail boat is having issues and must sometimes have to wait for the tide to come back in. It was questioned if we can request additional dredging in the Thorofare project area as well. Mr. Taylor said he would look into the request and report back to the Board.

Next, Mr. Taylor advised the Board that Mr. and Mrs. Butler have rescinded their offer to purchase property on Mahlon Price Road (Account #164081 Map 0019 Grid 0012 Parcel 274) in the amount of \$199.00 plus closing costs, approved on October 3, 2017. A second offer had been received to purchase this property from Mr. Richard F. Mantz II for the same price and Mr. Mantz is still interested in purchasing the property.

A motion was made by Commissioner Fisher, and seconded by Commissioner Boston to accept the Butler's request to rescind their offer to purchase property on Mahlon Price Road (Account #164081 Map 0019 Grid 0012 Parcel 274) in the amount of \$199.00 plus closing costs, and approve the sale of the property to Mr. Richard F. Mantz II for \$199.00 plus closing costs. The motion carried 4-0.

A Memorandum of Understanding (MOU) for Security Goods and Services between the Administrative Office of the Courts and the Somerset County Commissioners Office was presented for President Laird's signature. The AOC grant, in the amount of \$59,917.89 will be used for court security equipment, and was requested through the Sheriff's Office.

Upon a motion made by Commissioner Boston, and seconded by Commissioner Fisher, it carried 4-0 to authorize President Laird to sign the MOU as presented with regard to the AOC grant for court security equipment.

Next, Mr. Taylor presented the “Senator William H. Amoss Fire, Rescue and Ambulance Fund” (AMOSS) grant agreements for the following Volunteer Fire and Ambulance Companies; Marion Fire Department, Fairmount Fire Department, Deal Island-Chance Fire Department, Ewell Fire Department Mt. Vernon Fire Department, Lower Somerset Ambulance and Rescue Squad, Crisfield Fire Department, Princess Anne Fire Department, Princess Anne Ambulance, and Tylerton Fire and Rescue. Approval for the President’s signature was requested.

Upon a motion made by Commissioner Fisher and seconded by Commissioner Boston, it carried 4-0 to approve President Laird’s signature on the AMOSS Grant Agreements as presented.

Lastly, Mr. Taylor advised the Board of the letter that went out to Ms. Christie Taylor, Somerset County Health Department, advising of the Board’s approval to consolidate the Somerset County Health Department with the Behavior Health Facility located on Sign Post Road. It was noted that Ms. Taylor has advised that Health Department offices will be vacated by July 15, 2018.

With no further business, at 2:26 p.m., the Board was advised of the need of a Closed Session. Upon a motion made by Commissioner Boston, and seconded by Commissioner Fisher it carried 4-0 to enter into Closed Session by Authority of State Government Article of the Annotated Code of Maryland Section Subtitle 3-305 (b) (1) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction; and (b)(8) consult with staff, consultants or other individuals about pending or potential litigation.

At 2:50 p.m. upon a motion made by Commissioner Boston, and seconded by Commissioner Mathies, the Open and Closed Session meetings were adjourned. The motion carried 3-0.

Approved by:



Board of County Commissioners
For Somerset County

Respectfully Submitted:



Lory E. Ebron
Executive Aide