



AGENDA
April 3, 2018
BOARD OF COUNTY COMMISSIONERS
FOR SOMERSET COUNTY
11916 Somerset Avenue
Room 111/Meeting Room
Princess Anne, MD 21853
1:00 p.m.

Appointments:

- * 1:00 p.m. - Mr. Charles Cavanaugh, Director of Solid Waste and Maintenance
 - Scrap Metal Bid Opening
 - Sheriff's Department Sewer Line Repairs Bid Opening
- * 1:10 p.m. - Mr. Woody Barnes, Roads Director
 - Wenona Comfort Station Bid Approval

Correspondence:

Received

- Department of the Army, Corps re: Somerset Sanitary District/Ewell WWTP Application
- * Mr. Gary Pusey, DTCS re: Board of Zoning Appeals Re-Appointments
 - * Mr. Gary Pusey, DTCS re: Building Permit Fee Waiver Request/Fairmount VFD
- Mr. Lindsey Bradshaw, Tylerton Fire & Rescue re: Unspent Funds

Sent

The Honorable Lawrence Hogan, Jr. re: Letter of Appreciation
Mr. Harold Higgins, Worcester County Government re: Radio Contract
Ms. Mindy Lee, PE re: Airport Capital Improvement Plan
Dr. John Gaddis, SCPS re: FY19 Recurring Cost Request
Ms. Mary Phillips, DTCS re: Coast Smart Council Appointment
Ms. Kelly Hawkins, LMB Chairman re: LMB Appointment (2)
Mr. Jeremy Mason re: Planning Commission Appointment
Mr. John Murray, Jr. re: Agricultural Preservation Advisory Board Appointment

Discussion:

- * 1. Lower Shore Workforce Alliance Vacancy (2)
- * 2. Certificate of Recognition-Ernest and Elsa Satchell
- * 3. Pauper Burial Request-Robert W. Handy

1:30 p.m. - Closed Session- Ralph D. Taylor, Erica Yeager, Gene Adkins

Authority of State Government Article of the Annotated Code of Maryland, Subtitle 3-305 (b) (1) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction; and (b)(8) consult with staff, consultants or other individuals about pending or potential litigation.

- * Denotes Action Item

BOARD OF COUNTY COMMISSIONERS
FOR SOMERSET COUNTY
TUESDAY APRIL 3, 2018

At 1:00 p.m., the Board of County Commissioners for Somerset County opened in Regular Session. Present for the meeting were Commissioner President Randy Laird, Commissioner Vice President Charles F. Fisher, Commissioner Jerry S. Boston, Commissioner Craig N. Mathies, Sr. and Commissioner Rex Simpkins.

County Administrator-Clerk Ralph D. Taylor and Executive Aide Lory E. Ebron were also present.

President Laird called the meeting to order, and asked Commissioner Mathies to lead those attending the meeting in repeating the Lord's Prayer and the Pledge of Allegiance.

Closed Session Summary Report April 3, 2018

On April 3, 2018, at 1:19 p.m. until 2:41 p.m., at 11916 Somerset Avenue, Room 111, upon a motion made by Commissioner Simpkins and seconded by Commissioner Boston, it carried 5-0 to enter into Closed Session by Authority of State Government Article of the Annotated Code of Maryland, Subtitle 3-305 (b)(1) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction; and (b)(8) consult with staff, consultants or other individuals about pending or potential litigation.

Present for the Closed Session Meeting were President Randy Laird, Commissioner Vice President Charles F. Fisher, Commissioner Jerry S. Boston, Commissioner Craig Mathies Sr., and Commissioner Rex Simpkins.

Also present were County Administrator Ralph D. Taylor and Executive Aide Lory Ebron, HR Director Ms. Erica Yeager, Finance Director Mr. Gene Adkins, Tax Supervisor Mr. Willis Dryden, and Director of Technical and Community Services Mr. Gary Pusey.

Topics discussed were: (1) Hiring (2) Potential Litigation. Actions taken during closed session: (1) approval to hire Tax Collections Clerk I (2) Approval to accept additional buffering (3) Motion to seek legal counsel (did not pass).

Meeting minutes from the Commissioner and Closed Session meetings held on March 20, 2018 were approved as presented upon a motion made by Commissioner Boston and seconded by Commissioner Simpkins. The motion carried 4-0.

Director of Solid Waste and Maintenance Charles Cavanaugh and Public Works Director John Redden and Mr. Rob Duma, Davis, Bowen and Friedel came forward to accept sealed bids received for the Scrap Metal bid request. President Laird proceeded to open the following sealed bids received as follows:

<u>Contractor:</u>	<u>Bid Amount:</u>
Fitzgerald's Auto Salvage	\$105.00 per ton
Salisbury Scrap Metal	\$ 90.00 per ton

Upon a motion made by Commissioner Boston, and seconded by Commissioner Simpkins, it carried 5-0 to award the Scrap Metal bid to Fitzgerald's Auto Salvage for \$105.00 per ton.

Next, President Laird proceeded to open sealed bids received with regard to Sewer Line Repairs at the Sheriff's Office as follows:

<u>Contractor:</u>	<u>Bid Amount:</u>
Standard Pipe Services LLC	\$32,050
CES/Nathan Coffel	\$23,210

Commissioner Simpkins made a motion to table the decision regarding sewer line repairs at the Sheriff's Office. Commissioner Mathies seconded the motion. A discussion was held, and Mr. Duma stated he would like to review the bids, and provide a recommendation.

Commissioner Simpkins rescinded his motion to table the bid. Commissioner Mathies then rescinded his second. Therefore, the motion to table was withdrawn. Mr. Cavanaugh will provide a recommendation at a later date. He left the meeting at this time.

Mr. Woody Barnes, Roads Director came forward at this time to provide his award recommendation regarding bids received for SC-1819 Waterways Sanitary Services (Wenona Comfort Station). Two bids were received during the March 27, 2018 Roads Board meeting. Randall Webster submitted his bid in the amount of \$75.00 per week. Debra Holland submitted a bid in the amount of \$175.00 per week. Following review of both bids, Mr. Barnes stated Mr. Webster was the low bidder for the project.

Upon a motion made by Commissioner Boston, and seconded by Commissioner Mathies, it carried 5-0 to award the Wenona restroom cleaning project to Mr. Randall Webster. It was noted that the same work and same quality of services will be expected.

Mr. Taylor continued with correspondence and discussion items.

A letter was received from Kathy B. Anderson, Chief, Maryland Section Southern/Corps of Engineers, requesting review of the application and plans for the Somerset Sanitary District Ewell WWTP/ Timber Deck project. Mr. Taylor advised that Public Works Director John Redden has reviewed the documents, and responded with his concerns.

Mr. Gary Pusey has advised that two members of the Board of Zoning Appeals terms are expiring. Mr. Bill Cottman and Mr. Donald Price have both indicated they would like to continue serving.

Upon a motion made by Commissioner Simpkins, and seconded by Commissioner Boston, it carried 5-0 to reappoint Mr. Donald Price to the Board of Zoning Appeals. His term will expire in April 2021.

Upon a motion made by Commissioner Fisher, and seconded by Commissioner Boston, it carried 5-0 to reappoint Mr. Bill Cottman to the Board of Zoning Appeals. His term will expire in April 2021.

A request to waive permit fees in the amount of \$150.00 was received from Mr. Roger Olsen, Fairmount Volunteer Fire Company for the placement of a digital sign on the property of the fire company.

Upon a motion made by Commissioner Simpkins, and seconded by Commissioner Fisher it carried 5-0 to approve the fee waiver request in the amount of \$150.00 as requested by the Fairmount Volunteer Fire Company.

A request for approval was received from Mr. Lindsey Bradshaw, Tylerton Fire and Rescue to encumber unspent 508 funds for fiscal year 2015 in the amount of \$5,273.33.

Upon a motion made by Commissioner Fisher, and seconded by Commissioner Boston, it carried 5-0 to approve the request to encumber 508 funds in the amount of \$5,273.33 as requested.

A letter was sent to Governor Hogan, thanking him for including the shortfall amount within his FY19 Supplemental Budget regarding the Somerset Economic Impact Scholarship program.

A letter was sent to Mr. Harold Higgins, Chief Administrative Officer expressing Somerset County's interest in piggybacking on the Worcester County P25 Radio System contract.

A letter was sent to Ms. Mindy Lee, FAA, regarding the Airport Capital Improvement Plan for the Crisfield-Somerset County Airport.

The letter sent to Dr. John Gaddis, Superintendent Somerset County Public Schools advised of the Boards approval for his Nonrecurring Cost Request for FY19 related to school security and student safety totaling \$140,000.00.

Letters regarding the following approved council, board and commission appointments were reviewed as follows:

- Ms. Mary Phillips, Coast Smart Council
- Ms. Tracey Cottman and Mr. Wessman Garner Somerset County Local Management Board
- Mr. Jeremy Mason, Planning Commission
- Mr. John Murray, Jr., Agricultural Preservation Advisory Board

A Certificate of Recognition for Mr. Earnest and Elsa Satchell was presented for formal approval. Previously approved by phone poll, the certificate congratulates the Satchell's on their 50th wedding anniversary. It also thanks Mr. Satchell for his many years of service to Somerset County.

Upon a motion made by Commissioner Fisher and seconded by Commissioner Boston, it carried 5-0 to approve the Certificate of Recognition for Mr. and Mrs. Satchell.

A pauper burial request was received from the family of Mr. Robert W. Handy, a lifelong Somerset County resident, who passed away having no life insurance.

Upon a motion made by Commissioner Simpkins and seconded by Commissioner Fisher, it carried 5-0 to approve a \$250.00 payment to Anthony Ward Funeral Home to assist the family with funeral expenses.

With no further business, at 1:19 p.m., the Board was advised of the need of a Closed Session. Upon a motion made by Commissioner Simpkins, and seconded by Commissioner Boston, it carried 5-0 to enter into Closed Session by Authority of State Government Article of the Annotated Code of Maryland Section Subtitle 3-305 (b) (1) the appointment, employment,

assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction; and (b)(8) consult with staff, consultants or other individuals about pending or potential litigation.

At 2:41 p.m. the Open and Closed Session meetings were adjourned.

Approved by:



Board of County Commissioners
For Somerset County

Respectfully Submitted:



Lory E. Ebron
Executive Aide