



AGENDA
September 19, 2017
BOARD OF COUNTY COMMISSIONERS
FOR SOMERSET COUNTY
11916 Somerset Avenue
Room 111/Meeting Room
Princess Anne, MD 21853
2:00 p.m.

Appointments:

- * 2:00 - Mr. Charles Cavanaugh
 - Bid Award Recommendation/Sidewalk projects
- * 2:05 - Mr. Gary Pusey, Mr. Mark Konapelsky, Ms. Mary Phillips, DTCS
 - Sprinklers/Mobile Home
 - Community Rating System

Correspondence:

Received

- Mr. Kevin N. Baynes, DHCD re: Community Legacy Program/Strategic Demolition Fund
- * Ms. Nicole Carlozo, Maryland DNR re: FY18 Coastal Resiliency Program Grant
- * Mr. Ed Goyda, Somerset County Library re: Appointment Request
- * Mr. Asher Daisey, Elder, Christ Fellowship Bible Church re: Request for Permit Fee Waiver
- * Mr. Gary Pusey, DTCS re: Agricultural Reconciliation Board Vacancy
- Charter Communications re: Changes

Sent

Mr. Kenneth Minkiewicz re: Property Purchase Acceptance

Discussion:

- * 1. Ms. Helen M. Ogden/Request to purchase property
- * 2. Surplus Property Sale
- * 3. Crisfield Heritage Foundation/Tax Exemption Request FY17-18
- * 4. Pauper Burial Assistance Request/Mamie Prout
- * 5. Webster's Cove Slip 3 Sublease
- * 6. Adult Guardianship Review Board Vacancies (2)

3:00 p.m. - Closed Session- Mr. Ralph Taylor, Mr. Wessman Garner, Mr. Kirk Simpkins

Authority of State Government Article of the Annotated Code of Maryland, Subtitle 3-305 (b) (1)(i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction; and (b)(7) consult with counsel to obtain legal advice.

- * Denotes Action Item

BOARD OF COUNTY COMMISSIONERS
FOR SOMERSET COUNTY
TUESDAY SEPTEMBER 19, 2017

At 2:00 p.m., the Board of County Commissioners for Somerset County opened in Regular Session. Present for the meeting were Commissioner President Randy Laird, Commissioner Vice President Charles F. Fisher, Commissioner Jerry S. Boston, Commissioner Craig N. Mathies, Sr., and Commissioner Rex Simpkins.

County Administrator-Clerk Ralph D. Taylor and Executive Aide Lory E. Ebron were also present.

President Laird called the meeting to order, and asked Commissioner Mathies to lead those attending the meeting in repeating the Lord's Prayer and the Pledge of Allegiance.

Meeting minutes were presented for the Board's approval. Upon a motion made by Commissioner Boston, and seconded by Commissioner Simpkins, minutes from the Special Session and Closed Session meetings held on August 15, 2017 as well as the Commissioner and Closed Session meetings held on August 22, 2017 were approved as presented. The motion carried 5-0.

Mr. John Redden, Public Works Director and Mr. Charles Cavanaugh, Director of Solid Waste and Maintenance were before the Board to present their recommendation regarding sidewalk and curb replacement for the Sheriff's Office, Golf Course, County Complex Building and Dog Control Office.

Mr. Cavanaugh reminded the Board of the two bids received from Lindsay Murray Concrete (\$19,600) and T & J Concrete (\$36,659.74), during the August 22, 2017 meeting. After noting that \$25,700 had been budgeted for the four projects, he explained that Lindsay Murray, the low bidder, had submitted his bid prior to an addendum that had been added with regard to the Somerset County Complex and Sheriff's Office projects. Mr. Murray advised that if blacktop needs to be used as part of the form, his bid would increase by \$3,950.00 totaling \$23,560.00, which is still below the budgeted amount. Mr. Cavanaugh also advised that all other specs were met. It was Mr. Cavanaugh's recommendation to award the bid to the low bidder Lindsay Murray Concrete. He closed by asking the Board for a separate motion with regard to the matter of the additional costs relating to the addendum if it will be required.

Upon a motion made by Commissioner Fisher, and seconded by Commissioner Mathies, it carried 5-0 to award the sidewalk and curb replacement projects for the Sheriff's Office, Golf Course, Office Complex and Dog Control Office to Lindsay Murray Concrete in the amount of \$19,600.00.

Upon a motion made by Commissioner Mathies, and seconded by Commissioner Fisher, it carried 5-0 to approve the additional cost to Lindsay Murray Concrete of \$3,950.00 as per the addendum if necessary. Mr. Redden and Mr. Cavanaugh left the meeting at this time.

Next, Mr. Gary Pusey, Mr. Mark Konapelsky and Ms. Mary Phillips, Department of Technical and Community Services came forward.

Mr. Konapelsky first advised the Board that their office has received word from the DHCD that county's will not be mandated by the state to require sprinkler systems in single or double-wide mobile homes. It was noted that sprinklers will be required on new modular and stick built homes. Should the county choose to require sprinklers in single and double-wide mobile homes, it would need to go through the process of having it added to county code. No action was taken at this time and Mr. Konapelsky left the meeting.

Next, Mr. Taylor asked Ms. Phillips and Mr. Pusey to explain the progress that has been made regarding the Community Rating System (CRS), and the benefits it will provide to Somerset County residents who have flood insurance. Mr. Pusey explained that in 2015, new flood maps were adopted which added approximately 10,000 acres of flood zone designation area to Somerset County. Recently, staff within his department (Ms. Phillips and Ms. Kudla), were certified as Flood Plain Managers, adding to the point system derived to qualify county residents to receive discounts on their flood insurance premiums. It is hopeful that Somerset County will qualify for a 10% discount. In order to move forward with the program, Mr. Pusey requested the Boards approval for the President's signature on a 'Letter of Intent' stating that the county is interested in participating in the in the CRS so that our residents can qualify for discounted flood insurance premiums.

Therefore, upon a motion made by Commissioner Fisher, and seconded by Commissioner Boston, it carried 5-0 to authorize President Laird to sign the letter of intent to move forward with participating in the CRS as presented. Ms. Phillips left the meeting at this time.

With Mr. Pusey remaining present, Mr. Taylor continued the meeting with correspondence and discussion items.

A letter was received from Mr. Kevin Baynes, DHCD, which provided written notification and the opportunity for comment regarding the application received from Smith Island United (SIU) under the Community Legacy Program. Mr. Pusey explained that SIU has applied for a \$150,000 grant that would be offered to businesses and homeowners to address unsightly and in some cases hazardous façade conditions on the island. He also explained that a 20% match will be required from the applicants, and does not involve any county funds. A letter of support was also requested.

Upon a motion made by Commissioner Fisher and seconded by Commissioner Boston, it carried 5-0 to authorize a letter of support with regard to Smith Island United's application for a grant under the Community Legacy Program. Mr. Pusey left the meeting at this time.

Mr. Taylor next requested the Boards formal approval for the President's signature on the grant agreement regarding the Coastal Resiliency Program Grant in the amount of \$70,000 to support the design and permit acquisition for the Deal Island Shoreline and Marsh Enhancement Project.

Upon a motion made by Commissioner Fisher, and seconded by Commissioner Boston, it carried 5-0 to approve President Laird's signature on the grant agreement as requested.

Mr. Taylor presented a Library Board of Trustee's appointment request from Director Ed Goyda. It was explained that Mr. Tom Brice completed his term, which expired on August 28, 2017. The Library Board has requested that Ms. Lois Outten, currently an Associate Trustee, be promoted to regular membership on the Library Board.

A motion was made by Commissioner Boston to appoint Ms. Lois Outten to fill the vacancy created by Mr. Brice's completion of service. Commissioner Simpkins seconded the motion. The motion carried 5-0.

A request was received from Elder Asher Daisey, Christ Fellowship Bible Church, for a waiver of building permit fees for the Phase II construction of the church sanctuary in the amount of \$721.40.

Upon a motion made by Commissioner Simpkins, and seconded by Commission Fisher, the motion carried 5-0 to approve the request to waive the following permit fees with regard to building application # 17-151544 (Phase II, Church Sanctuary) as follows:

Zoning Application	\$471.40
Utility Application	\$100.00
Inspections	\$100.00
<u>Grading Permit</u>	<u>\$ 50.00</u>
Total Fee's Waived	\$721.40

Mr. Taylor advised the Board of a vacancy on the Agricultural Reconciliation Board as Mr. Norman Matthews' term is expiring, and he has indicated that he no longer wishes to serve. It was noted that per requirements, the replacement cannot be an individual that serves in the agricultural or forestry industries.

Mr. Taylor presented an offer made by Ms. Helen M. Ogden, in the amount of \$4,000.00, who is interested in purchasing 8198 Upper Hill Road (District 06, Account 99513). Mr. Taylor noted that per Mr. Willis Dryden Jr., Supervisor of Tax Collections, the total cost expended regarding this property including taxes owed is \$5,152.18.

Upon a motion made by Commissioner Fisher, and seconded by Commissioner Simpkins, it carried 5-0 to accept Ms. Ogden's offer to purchase 8198 Upper Hill Road in the amount of \$4,000.00.

Next, Mr. Taylor advised the Board that the first group of letters had been mailed out to adjacent property owners, regarding county owned properties obtained through tax sale foreclosure, advising them of the opportunity to purchase the properties for 50% of the recorded deed value plus closing costs. Mr. Taylor then distributed a spreadsheet containing the list of adjacent property owners who have expressed an interest in purchasing the properties for the Boards consideration and approval.

Upon a motion made by Commissioner Simpkins, and seconded by Commissioner Fisher, it carried 5-0 to approve the sale of 10883 Jones Creek Circle to Mr. Danny Noble in the amount of \$646.00 plus closing costs.

Upon a motion made by Commissioner Boston, and seconded by Commissioner Simpkins, it was approved to sell 11424 S. Beckford Avenue to Ms. Carlisa Deshields in the

amount of \$2,166.50 plus closing costs. Commissioner Mathies abstained; therefore the motion carried 4-0-1.

Upon a motion made by Commissioner Simpkins and seconded by Commissioner Fisher it carried 5-0 to approve the sale of 30434 Pine Street to Mr. Paul Thornton in the amount of \$4,858.50 plus closing costs.

A brief discussion was held to identify the location of the next property presented. Once clarified, upon a motion made by Commissioner Fisher, and seconded by Commissioner Boston, it was approved to sell District 03 Account 037703 (Crisfield Highway, .874 Ac, Lot 1) to Mr. Floyd Poole in the amount of \$457.50 plus closing costs. Commissioner Mathies abstained; therefore the motion carried 4-0-1.

Upon a motion made by Commissioner Boston, seconded by Commissioner Fisher, it carried 5-0 to approve the sale of Ward Road, District 03, Account 043908, in the amount of \$383.00 plus closing costs to Mr. Lawrence Thomas.

Next, Mr. Taylor presented for consideration, the county tax exemption request made by Crisfield Heritage Foundation for the current fiscal year. It was noted that it was confirmed that one of the properties, account 07-125259, has been listed for sale. Options that are available to the Board were presented during the discussion.

A motion was then made by Commissioner Boston to approve the tax exemption request in the full amount of \$2,882.00 as follows:

Account #	Location	Amount County Tax
07-125259	J. Millard Tawes Library	\$1,948.00
12-10230	J. Millard Tawes Library	\$ 62.00
12-9100	Ida Ward Linton House	\$ 60.00
12-5741	Calvary Road Property	\$ 108.00
07-124708	1012 W Main Street	\$ 704.00
Total Exemption Approved:		\$2,882.00

Commissioner Simpkins seconded the motion. The motion carried 5-0.

A pauper burial assistance request was received from the daughter of Mamie Prout who passed away on September 3, 2017. It was noted that her husband also recently passed away on August 26, 2017, and this has created a hardship on the family.

A motion was made by Commissioner Fisher and seconded by Commissioner Boston to approve \$250.00 pauper burial assistance for Ms. Mamie Prout. Commissioner Mathies abstained; therefore the motion carried 4-0-1.

A sublease request was presented regarding Slip 3, Webster's Cove Marina to allow Mr. Ralph D. Taylor to sublease from Mr. Kirk Simpkins from October 1 through December 3, 2017.

A motion was made by Commissioner Fisher and seconded by Commissioner Boston to approve the sublease regarding Slip 3 at Webster's Cove Marina as presented. The motion carried 5-0.

The Board was reminded of two vacancies (a psychiatrist and citizen representative) existing on the Somerset County Adult Guardianship Review Board.

With no further business, the Board was advised of the need of a Closed Session. Therefore, at 2:37 p.m., upon a motion made by Commissioner Fisher, and seconded by Commissioner Boston, it carried 5-0 to enter into Closed Session by Authority of State Government Article of the Annotated Code of Maryland Section §3-305 (b)(1)(i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction; and (b) (7) consult with counsel to obtain legal advice.

At 3:52 p.m. the Open and Closed Session meetings were adjourned.

Approved by:



Board of County Commissioners
For Somerset County

Respectfully Submitted:



Lory E. Ebron
Executive Secretary