



**AGENDA**  
**August 8, 2017**  
**BOARD OF COUNTY COMMISSIONERS**  
**FOR SOMERSET COUNTY**  
**11916 Somerset Avenue**  
**Room 111/Meeting Room**  
**Princess Anne, MD 21853**  
**2:00 p.m.**

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**Correspondence:**

**Received**

- \* Department of Housing and Community Development re: 2017 Housing Bond Allocation Transfer
- \* Mr. Gary Pusey, DTCS re: Re-Appointment Requests
  - Agricultural Preservation Advisory Board (1)
  - Board of Zoning Appeals (2)
  - Building and Plumbing Code Appeals Board (3)
- Comcast re: Notice of Updates to Comcast Agreement for Residential Services

**Sent**

Dr. John Gaddis, SCPS re: Inter-Category Budget Transfer Request  
Mr. Gary Pusey, DTCS re: Request for Waiver of Permit Fees/JM Tawes Project  
Mr. Gary Pusey, DTCS re: Request for Waiver of Permit Fees/Skipjack Museum  
Dr. Arthur L. Allen, School of Agriculture and Natural Sciences re: Letter of Support UMES  
Ms. Angela B. Assadi, LLC re: Request for Tax Exemption/Ihsan Farms LLC

**Discussion:**

- \* 1. CSEA/CRA/18-023 Contract for Child Support Division
- \* 2. Proclamation Approval- Antioch Angel Corps
- \* 3. Children in the Workplace Policy
- \* 4. Lower Shore Ambulance

**2:30 p.m. - Closed Session- Mr. Ralph Taylor**

Authority of State Government Article of the Annotated Code of Maryland, Subtitle 3-305 (b) (1)(i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction.

- \* Denotes Action Item

BOARD OF COUNTY COMMISSIONERS  
FOR SOMERSET COUNTY  
TUESDAY AUGUST 8, 2017

At 2:00 p.m., the Board of County Commissioners for Somerset County opened in Regular Session. Present for the meeting were Commissioner President Randy Laird, Commissioner Vice President Charles F. Fisher, Commissioner Jerry S. Boston, and Commissioner Craig N. Mathies, Sr. Commissioner Rex Simpkins was absent from the meeting.

County Administrator-Clerk Ralph D. Taylor and Executive Aide Lory E. Ebron were also present.

President Laird called the meeting to order, and asked Commissioner Mathies to lead those attending the meeting in repeating the Lord's Prayer and the Pledge of Allegiance.

Meeting minutes were presented for the Board's approval. Commissioner Boston noted that a correction was needed to the minutes of the Closed Session meeting held on August 1, 2017 and therefore they were removed for consideration of approval. Upon a motion made by Commissioner Boston, and seconded by Commissioner Fisher, the following meeting minutes were approved as presented:

- Special Session minutes dated July 18, 2017 and August 1, 2017
- Commissioner Meeting minutes dated July 25, 2017
- Closed Session Meeting minutes dated July 18, 2017 and July 25, 2017

Mr. Taylor continued with correspondence and discussion items.

Correspondence was received from the Maryland Department of Housing and Community Development (DHCD) requesting the county's authorization to transfer its 2017 housing bond allocation to the DHCD in the amount of \$874,824.00. Mr. Taylor noted that this is a yearly request presented by the DHCD and will be utilized to fund affordable housing opportunities. Mr. Taylor then requested the Board's approval for President Laird to sign the letter authorizing the transfer as presented.

Upon a motion made by Commissioner Boston, and seconded by Commissioner Fisher, it carried 4-0 to authorize President Laird to sign the 2017 housing bond allocation transfer letter as presented.

Requests were received from Mr. Gary Pusey, Department of Technical and Community for the approval of re-appointments to the Agricultural Preservation Advisory Board, Board of Zoning Appeals and the Building and Plumbing Code Appeals Board. The Board took the following action:

#### Agricultural Preservation Advisory Board

Mr. Langford Anderson's term has expired, and he is eligible to serve an additional five year term. Mr. Langford has advised he would like to continue to serve.

Upon a motion made by Commissioner Fisher, and seconded by Commissioner Boston, it carried 4-0 to re-appointment Mr. Langford Anderson to the Agricultural Preservation Advisory Board for a second 5-year term.

#### Board of Zoning Appeals

Board members Brian Laird and Isaac Ballard's terms have expired; both have indicated they would like to continue to serve. Mr. Pusey noted that both members have brought a great deal of experience and knowledge to this board.

Upon a motion made by Commissioner Fisher and seconded by Commissioner Boston to re-appoint Mr. Brian Laird and Mr. Isaac Ballard to the Board of Zoning Appeals. The motion carried 4-0.

#### Building and Plumbing Code Appeals Board

Three members of the Building and Plumbing Code Appeals Board have terms expiring in August. Mr. George Walston, Mr. William Drewer and Mr. William Bates' have all indicated they would like to continue to serve.

Upon a motion made by Commissioner Fisher and seconded by Commissioner Boston, it carried 4-0 to approve the reappointments of Mr. Walston, Mr. Drewer and Mr. Bates to the Building and Plumbing Code Appeals Board.

Mr. Taylor next presented a request from Mr. Daniel W. Powell, State's Attorney for the President's signature on the CSEA/CRA/18/-23 Contract regarding funding for the Child Support Division. The maximum amount to be paid by DHR is \$157,229.00 and total cost of the

program is \$252,689.00, with \$95,460.00 noted as the county share. The County is reimbursed 66% of the cost of the program.

Upon a motion made by Commissioner Boston, and seconded by Commissioner Fisher, it carried 4-0 to authorize President Laird to sign the CSEA/CRA/18/-23 Contract as requested.

Mr. Taylor requested the Boards approval for a proclamation drafted honoring Antioch Angel Corps who has received the recognition of the “2017 Somerset Outstanding Citizen Award” by the Del-Mar-VA Council Boy Scouts of America.

A motion was made by Commissioner Fisher, and seconded by Commissioner Mathies to approve the proclamation in recognition of Antioch Angel Corps as presented. Commissioner Boston abstained; therefore the motion carried 3-0-1.

Ms. Ruiz was asked to come forward at this time.

Mr. Taylor next presented the final draft of a new policy with regard to children in the workplace for the Board’s approval. It was noted that discussions have been held with other counties as to policies they have in place regarding this issue. Ms. Ruiz noted that many of those county policies address “all visitors” in the workplace, as opposed to “children” in the workplace. She did note however, that Talbot County is also preparing a policy to specifically address children in the workplace in their county as well.

Following a brief discussion to clarify Section C, which allows for supervisors to grant exceptions for temporary, unforeseen emergencies whereby an employee could receive approval for a limited period of time to allow a child to be in the workplace, a motion was made by Commissioner Boston, and seconded by Commissioner Fisher to approve the Children in the Workplace Policy, effective August 8, 2017, as presented. The motion carried 4-0.

Lastly, Mr. Taylor advised that he was not currently in the position to discuss the Lower Somerset Ambulance matter with regard to their request for additional funding as he was waiting on receiving additional documentation. The Board was in consensus to postpone discussion on the matter at this time.

With no further business, the Board was advised of the need of a Closed Session. Therefore, at 2:14 p.m., upon a motion made by Commissioner Mathies, and seconded by

Commissioner Boston, it carried 4-0 to enter into Closed Session by Authority of State Government Article of the Annotated Code of Maryland Section §3-305 (b)(1)(i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction.

At 2:49 p.m. the Open and Closed Session meetings were adjourned.

Approved by:



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Board of County Commissioners  
For Somerset County

Respectfully Submitted:



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Lory E. Ebron  
Executive Secretary