



**AGENDA**  
**August 22, 2017**  
**BOARD OF COUNTY COMMISSIONERS**  
**FOR SOMERSET COUNTY**  
**11916 Somerset Avenue**  
**Room 111/Meeting Room**  
**Princess Anne, MD 21853**  
**2:00 p.m.**

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**Appointments:**

- 2:00 - Mr. Charles Cavanaugh/Bid Opening for Sidewalk Demolition & Replacement  
County Office Complex, Sherriff's Office, Great Hope Golf Course, Dog Control Office
- 2:10 - Proclamation Presentation/Rubberset  
- Area Director of Operations Jeff Eichelberger, Plant Manager Todd Fox
- 2:15 - Ms. Wendy Robertson/20 Years of Service Recognition
- \* 2:20 - Dr. John Gaddis, Ms. Linda R. Johnson, SCPS re: Final FY17 Transfers

**Correspondence:**

**Received**

- \* Ms. Cindy Stone, DHCD re: CDBG Grant No. MD-15-DR-1 Phase #5 Disaster Recovery
- Mr. Kenneth Holt, DHCD re: ESG Grant Application Approval
- \* Somerset County Dept. of Social Services re: Adult Guardianship Review Bd. Appointment Nominees

**Sent**

- Mr. Judd Vickers, Maryland DNR re: Land Acquisition in Somerset County
- Ms. Maddy Ciulu, DHCD re: FY17 Housing Bond Allocation
- Mr. Gary Pusey, DTCS re: Re-Appointment Requests
  - Agricultural Preservation Advisory Board (1)
  - Board of Zoning Appeals (2)
  - Building and Plumbing Code Appeals Board (3)
- Mr. Phillip Widdowson re: Property Purchase/Mason Webster Road

**Discussion:**

- \* 1. Lower Somerset Ambulance Squad
- \* 2. Housing Board of Review Appointment (1)
- \* 3. Agricultural Reconciliation Board Vacancy (1)
- \* 4. MOU – Deal Island Lions Club

**2:45 p.m. - Closed Session- Mr. Ralph Taylor, Mr. Woody Barnes, John Redden, Charles Cavanaugh, Erica Ruiz**

Authority of State Government Article of the Annotated Code of Maryland, Subtitle 3-305 (b) (1)(i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction.

- \* Denotes Action Item

BOARD OF COUNTY COMMISSIONERS  
FOR SOMERSET COUNTY  
TUESDAY AUGUST 22, 2017

At 2:00 p.m., the Board of County Commissioners for Somerset County opened in Regular Session. Present for the meeting were Commissioner President Randy Laird, Commissioner Vice President Charles F. Fisher, Commissioner Jerry S. Boston, and Commissioner Craig N. Mathies, Sr. Commissioner Rex Simpkins was absent from the meeting.

County Administrator-Clerk Ralph D. Taylor and Executive Aide Lory E. Ebron were also present.

President Laird called the meeting to order, and asked Commissioner Mathies to lead those attending the meeting in repeating the Lord's Prayer and the Pledge of Allegiance.

Meeting minutes were presented for the Board's approval. Upon a motion made by Commissioner Boston, and seconded by Commissioner Fisher, minutes from the Commissioner and Closed Session meetings held on August 8, 2017 as well as the Closed Session meeting held on August 1, 2017 were approved as presented. The motion carried 4-0.

Mr. John Redden, Public Works Director and Mr. Charles Cavanaugh, Director of Solid Waste and Maintenance were before the Board to accept sealed bids received regarding sidewalk and curb replacement for the Sheriff's Office, Golf Course, County Complex Building and Dog Control Office. President Laird proceeded to open the sealed bids submitted as follows:

<u>Bidder:</u>	<u>Sheriff's Office</u>	<u>Golf Course</u>	<u>Office Complex</u>	<u>Dog Control</u>
T & J Concrete	\$12,517.91	\$9,573.66	\$9,760.67	\$4,807.50
L. Murray Concrete	\$ 7,200.00	\$4,100.00	\$5,500.00	\$2,800.00

Mr. Cavanaugh advised the Board that he will review the bid submissions, and return with his recommendation. Mr. Redden and Mr. Cavanaugh left the meeting at this time.

Next, Mr. Taylor asked Mr. Jeff Eichelberger and Mr. Todd Fox of Rubberset, to come forward to accept a proclamation recognizing The Rubberset Company, a division of the Sherwin Williams Company, who recently celebrated their 50<sup>th</sup> Anniversary in June.

Ms. Wendy Robertson was asked to come forward to receive the Boards recognition for her 20 years of service. The Board thanked Ms. Robertson for her dedication and service to Somerset County and its citizens.

Next, Ms. Linda R. Johnson, Somerset County Public Schools came forward to present the final fiscal year 2017 Inter-Category Budget Transfers and Budget Amendments for the Boards approval.

Upon a motion made by Commissioner Boston, and seconded by Commissioner Mathies, it was approved to accept the final FY17 Inter-Category Budget Transfers and Amendments presented. Commissioner Fisher abstained; therefore the motion carried 3-0-1. The amount of the transfers were presented as follows:

Category:	Amount of Transfer:
Administration	\$ 64,000
Other Instructional Costs	13,000
Special Education	25,000
Student Transportation	62,000
Operation of Plant	12,000
Maintenance of Plant	100,000
<u>Fixed Charges</u>	<u>(276,000)</u>
	\$0.00

Mr. Taylor continued with correspondence and discussion items.

Correspondence was received from the Maryland Department of Housing and Community Development (DHCD) requesting the President's signature on Grant Agreement MD-15-DR-1 Phase #5 Disaster Recovery 2. Mr. Taylor noted that the project budget for this grant is as follows:

Fairmount Wastewater Project-Construction	\$3,905,000.00
Crisfield Armory Feasibility Study	\$ 50,000.00
Project Administration	<u>\$ 200,000.00</u>
Total:	\$4,155,000.00

Upon a motion made by Commissioner Fisher, and seconded by Commissioner Boston, approval was made for President Laird to sign the grant agreement as presented. The motion carried 4-0.

A letter was received from Mr. Kenneth C. Holt, DHCD, advising that the Emergency Solutions Grant (ESG) application was approved in the amount of \$112,800. Mr. Taylor noted

that Catholic Charities/Seton Center will receive \$61,600; and Somerset Committee for the Homeless will receive \$51,200.

A recommendation was received from Ms. Carey Kelley, Somerset County Department of Social Services to appoint the nominees to the Adult Guardianship Review Board due to changes in board members and term expirations. The letter also advised of two vacancies that remain on the board, which need to be filled.

Therefore, upon a motion made by Commissioner Fisher, and seconded by Commissioner Boston, it carried 4-0 to approve the following appointments to the Adult Guardianship Review Board as follows:

Mr. Cary Knopp, Chair/Citizen Representative	2 year term
Ms. Lee Ann Ennis/Heath Department Rep	2 year term
Ms. Sherree Marshall/Aging Rep	2 year term
Ms. Gina Swift/Medical Rep	3 year term
Ms. Charlotte Jones/Citizen Rep	3 year term
Ms. Kristen Boston/Attorney	
Ms. Janet Smith/Citizen,RN Rep	3 year term
Mr. Deschell Collins/ShoreUp/Shady Pines Ctr.	2 year term
Lisa Fortune/Social Services Rep	2 year term

Mr. Taylor reviewed the letter sent to Mr. Judd Vickers, Chief Real Estate Officer relating to the offer of seven (7) county owned surplus properties adjacent to state owned property that would be available to the Department of Natural Resources for a reasonable price plus transfer fee costs. He advised we have not received a response as of this date.

Letters that were sent out to the various individuals who were approved to be re-appointed to serve on the Agricultural Preservation Advisory Board, the Board of Zoning Appeals, and the Building and Plumbing Codes Appeals Board were reviewed.

The letter sent to Mr. Philip C. Widdowson, P.A., on behalf of an un-named client, advised that the offer made in the amount of \$5,747.00 to purchase Mason Webster Road, Map 0007, Grid 0010, Parcel 0232 was accepted.

Mr. Taylor summarized previous discussions held whereby the Lower Somerset Ambulance Squad had requested salary increases for the part-time and full-time paramedics to \$21.00 totaling an additional appropriation request of \$21,236.36. He also advised that a discussion was held with Mayor Lawson, City of Crisfield who stated that the City is in favor of

the increase. Additionally, Mr. Taylor advised that the calculation for the appropriation at an increase to \$20.00 per hour, as previously requested to be calculated, would total \$16,575.36.

A short discussion was held, after which Commissioner Boston made the motion to approve an additional appropriation of \$16,600.00 to both the Lower Somerset Ambulance Squad (to increase the part time and full time paramedic salaries), and the Princess Anne Ambulance Squad annually. Commissioner Mathies seconded the motion. The motion carried 4-0.

Commissioner Laird advised that Ms. Mary L. Collins has expressed an interest to serve on the Housing Board of Review which currently has a vacancy.

Upon a motion made by Commissioner Fisher, and seconded by Commissioner Boston, it carried 4-0 to appoint Ms. Mary L. Collins to the Housing Board of Review.

Mr. Taylor presented a Memorandum of Understanding (MOU), drafted by Attorney Simpkins, to allow the Deal Island-Chance Lions Club the use of county property and boat slips for the annual Skipjack Race and Festival scheduled for September 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup>, 2017. Also included was their certificate of liability insurance which had also been requested.

Upon a motion made by Commissioner Boston, and seconded by Commissioner Fisher, it carried 4-0 to approve the MOU as presented between The County Commissioners for Somerset County and Deal Island-Chance Lion Club for the use of county owned property.

Lastly, Mr. Taylor advised the Board of the public hearing that has been scheduled for September 6, 2017 at 6:00 p.m. by the Somerset County Sanitary District to receive input from Sanitary District customers regarding the consideration to move to the "alternative debt revenue collection method". It was noted that the public hearing will be held at the Senior Center in Westover. Mr. Taylor also advised that should the Sanitary District vote to move forward with the alternative method, the Board of Commissioners must vote to approve the recommendation. President Laird advised that he has spoken with Ms. Starr Mister, inquiring about the impact that the change will have on Sanitary District customers that will be affected. Ms. Mister advised that the information can be provided, but will take time to put together. The Board was in consensus to have Mr. Taylor contact Ms. Mister, and request that the information be made

available with regard to the impacts the change will have on Sanitary District customers should they inquire.

With no further business, the Board was advised of the need of a Closed Session. Therefore, at 2:33 p.m., upon a motion made by Commissioner Boston, and seconded by Commissioner Fisher, it carried 4-0 to enter into Closed Session by Authority of State Government Article of the Annotated Code of Maryland Section §3-305 (b)(1)(i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction.

At 3:10 p.m. the Open and Closed Session meetings were adjourned.

Approved by:



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Board of County Commissioners  
For Somerset County

Respectfully Submitted:



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Lory E. Ebron  
Executive Secretary