



AGENDA
May 16, 2017
BOARD OF COUNTY COMMISSIONERS
FOR SOMERSET COUNTY
11916 Somerset Avenue
Room 111/Meeting Room
Princess Anne, MD 21853
2:00 p.m.

Appointments:

- * 2:00 p.m. – Bid Opening - Mr. Charles Cavanaugh, Director, Solid Waste and Maintenance
 - Lawson Barnes Road, Phase III, Crisfield
- * 2:05 p.m. - Ms. Sharon Muir, Internal Auditor
 - LGIT Sponsorships for the Somerset County Library System and the Somerset County Sanitary District

Correspondence:

Received

- Maryland Department of Natural Resources re: POS Approval/Somerset County Gymnasium
- * Oriole Historical Society Inc. re: LOS Request-FY18 African American Heritage Preservation Grant
- * Somerset County Tourism Commission re: Burgess Project

Sent

Mr. David Evans, Chief, Marion Fire Department re: Letter of Appreciation

Discussion:

- * 1. Liquor Control Board- Use of County Vehicle Request
- * 2. Utility Easement Agreement/Delmarva Power
- * 3. Whittington School – Deed
- * 4. Approval for Proclamation – Holly Grove Archery Team
- * 5. Housing Board of Review - Vacancy (1)

2:30 p.m. - Closed Session – Ralph D. Taylor, Charles Cavanaugh

Authority of State Government Article of the Annotated Code of Maryland, Section 10-508 (a) (1) (i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; and (a) (3) consider the acquisition of real property for a public purpose and matters directly related thereto; and (a) (7) Consult with counsel to obtain legal advice.

- * Denotes Action Item

BOARD OF COUNTY COMMISSIONERS
FOR SOMERSET COUNTY
TUESDAY MAY 16, 2017

At 2:00 p.m., the Board of County Commissioners for Somerset County opened in Regular Session. Present for the meeting were Commissioner President Randy Laird, Commissioner Vice President Charles F. Fisher, Commissioner Jerry S. Boston, Commissioner Craig N. Mathies, Sr., and Commissioner Rex Simpkins

County Administrator-Clerk Ralph D. Taylor and Executive Aide Lory E. Ebron were also present.

President Laird called the meeting to order, and asked Commissioner Mathies to lead those attending the meeting in repeating the Lord's Prayer and the Pledge of Allegiance.

Meeting minutes were presented for the Boards approval. Upon a motion made by Commissioner Boston, and seconded by Commissioner Fisher, it carried 5-0 to approve the minutes from the Commissioner and Closed Session meetings held on May 2, 2017. The minutes from the Special Session and Closed Session meetings held on Tuesday May 9, 2017 were also approved. The motion carried 4-0-1; with Commissioner Mathies abstaining.

Mr. Charles Cavanaugh, Director of Solid Waste and Maintenance came forward to accept sealed bids received with regard to the Lawson Barnes Road, Phase III Ditching Project. President Laird proceeded to open and read aloud the following bids received:

<u>Bidder:</u>	<u>Amount:</u>
Doug Vann	\$8,450.00
Mark Bozman	\$7,300.00

Mr. Cavanaugh was asked if the bids received were what was expected. Mr. Cavanaugh replied that they came in a little higher than he anticipated, however the area consists of 1,485 feet, and includes a wooded area as well as a driveway area that will need to be re-stoned. Mr. Cavanaugh was also questioned about the number of bids that were sent out, being there were only two submitted. Mr. Cavanaugh reviewed four contractors who were sent the bid package, stating he was unsure as to why the other two did not submit a bid. Contractors who had been previously sent bid packages, that were not included for this project, was questioned.

Upon a motion made by Commissioner Fisher, and seconded by Commissioner Simpkins, it carried 5-0 to award the Lawson Barnes Road, Phase III Ditching project to Mark Bozman, in the amount of \$7,300.00.

Before leaving the meeting, Mr. Cavanaugh provided the Board with an update regarding the new location for the cat shelter, noting that it is progressing forward.

Ms. Sharon Muir, Internal Auditor, joined the meeting at this time. Ms. Muir was now before the Board to present the Local Government Insurance Trust (LGIT) Sponsorship letters for the Somerset County Sanitary District and the Somerset County Library System. Ms. Muir explained that both entities are component units under the County (a charter member of LGIT). The sponsorship letter will allow both entities to receive insurance coverage through LGIT. Ms. Muir then requested approval for the President's signature on the letters presented.

Commissioner Fisher made a motion to authorize the President to sign the LGIT Sponsorship letter for the Library. Commissioner Mathies seconded the motion. The motion carried 5-0. A short discussion was held as to why the county sponsors these departments as component units. Ms. Muir explained that these sponsorships allow the agency to obtain insurance through LGIT, which is a significant cost savings. It was also noted that premiums are paid by the respective entity.

Commissioner Boston then made a motion to authorize President Laird to sign the Sponsorship letter as presented for the Somerset County Sanitary District. Commissioner Simpkins seconded the motion, which carried 5-0.

Mr. Taylor continued with correspondence and discussion items.

A letter was received from the Maryland Department of Natural Resources informing that the Board of Public Works has approved Somerset County's request for Program Open Space Funding, in the amount of \$106,200 regarding the Somerset County Gymnasium Rehabilitation project in Westover.

A letter of support was requested from Ms. Shirley Gaskins, President, Oriole Historical Society, Inc., regarding their application for FY18 grant funding from the African American Heritage Preservation Program Grant to finish the restoration of historic St. James Church in Oriole, MD. The funds requested, noted as Phase 3, will be used to finish the restoration of the church and its adjoining cemetery. Mr. Taylor advised that a letter had been prepared for the President's signature.

Upon a motion made by Commissioner Fisher, seconded by Commissioner Simpkins, it carried 5-0 to authorize the President Laird to sign the letter drafted in support of the grant request application for Oriole Historical Society, Inc., as presented.

Mr. Taylor presented a letter from Mr. Dwight "Duke" Marshall, Jr., on behalf of the Somerset County Tourism Commission. In the letter, Mr. Marshall requests the Boards approval for the following requests regarding the Burgess Museum project:

- The Tourism Commission has unanimously agreed to change the name for the Burgess Exhibit space to the "Burgess Rural Living Center".
- They would like to move forward with starting a non-profit 501c3 called "Burgess Rural Living Foundation".
- They require an estimated 3,000-4,000 square feet of storage space, and ask if the County has space available.

A discussion was held, and upon a motion made by Commissioner Fisher and seconded by Commissioner Boston, it carried 5-0 to approve the following; the request to change the name of the exhibit space to "Burgess Rural Living Center" and the request to move forward with creating a 501c3 to be known as the "Burgess Rural Living Foundation".

It was noted by Mr. Taylor that the county will continue to seek the requested space, which is currently not available.

The Board next revisited the request presented during the previous meeting from the Somerset County Liquor Control Board for the use of a county vehicle to distribute orders. It had been explained that it would be at a cost savings to order in bulk, from one location, and distribute the items to each of the other dispensaries. Mr. Taylor was asked to follow up regarding several questions presented during the last meeting. He advised that the County Roads Department has a vehicle that can be used, which was confirmed to be used with Mr. Pinchak for 3-4 hours per week, once a week.

Upon a motion made by Commissioner Boston, and seconded by Commissioner Fisher, the request presented by the Somerset County Liquor Control Board for the use of a county vehicle was approved as presented. The use of the vehicle will be at the discretion of the County Roads Director, Woody Barnes. The motion carried 5-0.

Mr. Taylor presented for the Boards consideration, a Utility Easement Agreement from Delmarva Power and Light Company. The easement involves the placement of a pole, within fifty feet of the Bike Trail right-of-way, on county owned property on the south side of Route 413. Mr. Taylor advised that county attorney Kirk Simpkins has reviewed the document and found it to be legally sufficient.

Upon a motion made by Commissioner Boston, and seconded by Commissioner Fisher, it carried 5-0 to authorize President Laird to sign the Easement Agreement with Delmarva Power and Light Company as presented.

With regard to the Whittington School property in Crisfield, Mr. Taylor requested the Boards consideration to approve a transfer of the Whittington School property to the City of Crisfield. It was noted that the deed includes the three parcels associated to the property.

Upon a motion made by Commissioner Fisher, and seconded by Commissioner Boston, it carried 5-0 to approve the deed to convey the Whittington School property to the City of Crisfield.

Mr. Taylor also advised the Board that he signed the application to have the utility pole removed from the Whittington School property. The Board asked Mr. Taylor to contact Delmarva Power and question if the fee can be waived for the removal of the pole. Mr. Taylor stated he would present the request to Delmarva Power; however it was noted by Mr. Taylor that he has received confirmation from Ms. Cindy Stone, DHCD, that the fees, if incurred, can be reimbursed through Sandy Funding resources.

A proclamation request was presented for the Boards approval to congratulate the Holly Grove Archery Team for their accomplishments in competing in the 2017 State and National competitions.

Upon a motion made by Commissioner Boston, and seconded by Commissioner Simpkins, it carried 5-0 to approve the proclamation request to honor the Holly Grove Archery Team.

Commissioner Boston asked if there was an update regarding Ms. Ida Wilson's comments, made during the May 2, 2017 meeting. Mr. Taylor stated that he has forwarded her concerns to the Department of Technical and Community Services regarding the tall grass issue.

Commissioner Mathies stated he received a call from Ms. Wilson yesterday stating the grass issue had not been addressed. Mr. Taylor stated he will follow up with both Mr. Konapelski and Mr. Barnes, County Roads Director, regarding Ms. Wilson's concerns.

With no further business, at 2:26 p.m., upon a motion made by Commissioner Simpkins and seconded by Commissioner Boston, it carried 5-0 to enter into Closed Session by Authority of State Government Article of the Annotated Code of Maryland Section 10-508 (a)(1)(i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; and (a) (7) consult with counsel to obtain legal advice.

Upon a motion made by Commissioner Boston and seconded by Commissioner Simpkins, it carried 5-0 to adjourn the Open and Closed Session Meetings at 2:43 p.m.

Respectfully Submitted:



Lory E. Ebron
Executive Aide



Approved by:
Board of County Commissioners
For Somerset County