

BOARD OF COUNTY COMMISSIONERS
FOR SOMERSET COUNTY
TUESDAY APRIL 19, 2016

At 2:00 p.m., the Board of County Commissioners for Somerset County opened in Regular Session. Present for the meeting were Commissioner President Randy Laird, Commissioner Jerry S. Boston and Commissioner Rex Simpkins. Commissioner Vice President Charles F. Fisher was not present at this time and Commissioner Craig Mathies, Sr., was not able to attend today's meeting.

County Administrator-Clerk Ralph D. Taylor and Administrative Aide Lory E. Ebron were also present.

President Laird called the meeting to order, and asked Commissioner Simpkins to lead those attending the meeting in repeating the Lord's Prayer and the Pledge of Allegiance.

The following meeting minutes for the Commissioner's Meeting and Closed Session Meetings were presented for approval:

- Special Session Meeting, March 29, 2016
- Commissioner Meeting, April 5, 2016
- Closed Session Meetings, March 29, 2016 and April 5, 2016

Therefore upon a motion made by Commissioner Boston, seconded by Commissioner Simpkins it carried 3-0 to approve the minutes as presented. The meeting minutes presented for the Special Session meeting held on March 15, 2016 and the Work Session meeting held on March 15, 2016 were not approved as Commissioner Simpkins abstained, and therefore there was not a quorum present to approve the minutes. These minutes will be presented for approval at the next scheduled Commissioner meeting.

Mr. Gary Pusey and Ms. Donna Laird, DTCS were now present before the Board. President Laird proceeded to open sealed bids received regarding the following projects:

Generators-Disaster Recovery

There were no bids received for this project. Mr. Pusey advised the project will be put out for re-bid.

Cove Street Lift Station-Disaster Recovery

<u>Contractor:</u>	<u>Bid Amount:</u>
Ken Build	\$79,500.00

Mr. Pusey requested to review the bid submitted and make his recommendation after review.

Mr. Pusey next presented for the Board's approval, the Critical Area FY17 Grant Agreement. He explained that every year, the county receives a grant from the Critical Area Commission to help cover

staff time associated with implementing Critical Area requirements. Advising the amount received was \$15,000, Mr. Pusey requested the President’s signature on the agreements as presented.

Upon a motion made by Commissioner Boston, seconded by Commissioner Simpkins, it carried 3-0 to approve President Laird’s signature the Critical Area FY Grant Agreement.

Mr. Pusey also presented an amendment to the contract awarded for engineering services relating to the Crisfield Street Repair Project. He explained that it has come to the attention of Davis, Bowen & Friedel (DBF) as well as the City of Crisfield staff that more frequent inspections will be required due to additional construction services needing be done. The additional cost to provide these additional services is \$60,800. It was explained funds remain available as the original contract came in under budget, and although \$170,000 was used for the Crisfield Bulk Head project, a surplus remains in the amount of \$87,000.

Upon a motion made by Commissioner Boston, and seconded by Commissioner Simpkins, it carried 3-0 to authorize President Laird to sign the amendment in the amount of \$60,800, for the Engineering Services contract previously awarded to DBF.

Mr. Pusey and Ms. Laird left the meeting at this time.

Mr. Charles Cavanaugh, Director of Solid Waste and Maintenance was now present before the Board. President Laird proceeded to open sealed bids received for the following projects:

Boiler Replacement-Somerset County Health Department

<u>Contractor:</u>	<u>Amount:</u>		<u>Certificate of Liability</u>
	<u>Oil</u>	<u>Gas</u>	
Electrical Automation Services	\$21,168	\$35,568	Y
Mrohs Gas	\$17,850	\$16,950	Y
Wilfre Company Inc.	\$18,630	\$27,555	Y

After noting that the Health Department currently uses an oil-fired boiler, Mr. Cavanaugh requested to review the bids submitted, and report back to the Board with a recommendation.

Drainage Ditch Maintenance Projects

<u>Contractor</u>	<u>Bobtown Road</u>	<u>Hodson White Road</u>	<u>Roland Parks/Toddville Rd.</u>
Doug Vann	\$3,600	\$2,495	\$5,125
Rehak Const.		\$12,739	

Upon a motion made by Commissioner Boston, and seconded by Commissioner Simpkins, it carried 3-0 to award the Bobtown Road (\$3,600), Hodson White Road (\$2,495) and Roland Parks/Toddville Road (\$5,125) ditching projects to Doug Vann, the low bidder.

Landfill Scrap Metal

<u>Contractor:</u>	<u>Amount:</u>
Fitzgerald's Auto Salvage	\$75.00 per "long" ton
Salisbury Scrap Metal	\$60.00 per "net" ton

Following the opening of the sealed bids submitted for removal of scrap metal from the County Landfill, Commissioner Simpkins questioned the difference between a "long" ton and a "net" ton. Mr. Cavanaugh advised that they were the same.

Assuming that was the case, Commissioner Boston made a motion to accept the higher bid received from Fitzgerald's Auto Salvage, at \$75.00 per long ton. Commissioner Simpkins seconded the motion, so therefore the motion carried 3-0.

Mr. Taylor continued the meeting with correspondence and discussion items at this time.

Maryland Department of Planning has requested a review of the following two proposed projects in Somerset County:

FY17 Grant Requests for Bay Restoration Fee-Septic Funds for Maryland Counties MD20160404-0219

Mr. Taylor explained that \$303,320 has been allocated to Somerset County for the upgrade (BAT System) of On-Site Sewage Disposal (Septic) Systems that fall within six criteria requirements. The funds are managed by the Health Department who will determine applicant eligibility. Mr. Taylor stated the project was reviewed by Mr. Gary Pusey, Director DTCS, and recommended a C-5 response for this project.

Upon a motion made by Commissioner Simpkins, and seconded by Commissioner Boston, it carried 3-0 to provide a C-5 response to the FY17 Grant Request for Bay Restoration Fee (It is consistent with our plans, programs and objectives) as presented.

Emergency Management Operations- MD20160328-0201

Mr. Taylor explained that this project was reviewed by Emergency Services Director, Ms. Yvette Cross, and is a grant that fully funds the Directors salary and fringe, at a 100% match. The match requirement is met by using partial salaries of three other emergency services employees, with the remainder coming from operating expenses. Mr. Taylor then made the recommendation to code this project C-5 (It is consistent with our plans, programs and objectives).

Upon a motion made by Commissioner Boston, and seconded by Commissioner Simpkins, it carried 3-0 to provide a C-5 response for the Emergency Management Operations- MD20160328-0201 project as presented.

The Maryland Department of the Environment has sent correspondence regarding the availability of a \$15,000 grant to assist in the collection and recycling of computers and video display devices. Mr. Taylor advised the Board that Mr. Cavanaugh will be submitting an application to receive this grant funding.

Correspondence was received with regard to the approval of an elevation waiver request sent to Ms. Cindy Stone, DHCD, for the Head Start project. It was noted that most of the high school is located outside the floodplain, and the state concurred with Mr. Pusey's reasons for requesting the waiver for the new addition.

Correspondence was received from the Office of the Governor, appointing Mr. Robert R. Hogg and Mr. George Dana Tawes to the Somerset County Liquor Control Board, for a term of four years.

A letter was received from Ms. Gail Sheldon, Library Director, advising that members Chris Boyer and Peter Stanford have resigned. The Library Board has asked the Board's consideration to appoint Ms. Marlena Turner (to serve a five year term) and Ms. Heather Hurst (to fulfill the remaining two years of Mr. Stanford's term) to the Library Board, replacing Mr. Boyer and Mr. Stanford.

A motion was made by Commissioner Boston and seconded by Commissioner Simpkins to approve the recommendation to appoint Ms. Turner and Ms. Hurst to the Library Board of Trustees as presented. The motion carried 3-0.

The Board was advised of the need of a Closed Session. Therefore, at 2:25 p.m., upon a motion made by Commissioner Simpkins and seconded by Commissioner Boston, it carried 3-0 to enter into Closed Session by Authority of State Government Article of the Annotated Code of Maryland Section 10-508 (a)(1)(i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; and Section 10-508 (a)(3) Consider the acquisition of real property for a public purpose and matters directly related thereto.

At 2:42 p.m. the Board of Commissioners reconvened in regular session upon a motion made by Commissioner Fisher, and seconded by Commissioner Boston. The motion carried 4-0. Present for the meeting were Commissioner President Randy Laird, Commissioner Vice President Charles F. Fisher, Commissioner Jerry S. Boston and Commissioner Rex Simpkins. Commissioner Craig Mathies, Sr., was not in attendance.

The Board re-addressed the bid openings received for the removal of scrap metal from the County Landfill. Upon consideration of the bids received from Fitzgerald Auto Salvage and Salisbury

Scrap Metal, it was determined that the bids presented were not equal as Fitzgerald Auto Salvage quoted a “long” ton price; and Salisbury Scrap Metal presented a “net” ton price, which was determined to be two different weight amounts. Following discussion, it was decided that due to the discrepancy, the Landfill Scrap Metal request for proposal (RFP) would be re-run with the clarification that the bid is to be submitted for a 2000 pound ton.

Commissioner Boston motioned to rescind his motion to award the bid to Fitzgerald Auto Salvage as presented for \$75.00 per “long” ton. Commissioner Simpkins seconded the motion. Commissioner Fisher abstained; therefore the motion carried 3-0-1.

A motion was then made by Commissioner Fisher, and seconded by Commissioner Simpkins to re-advertise the RFP removal of Scrap Metal from the County Landfill as discussed. The motion carried 4-0.

The Board was advised of the need to re-enter closed session. Therefore at 3:53 p.m., upon a motion made by Commissioner Boston, and seconded by Commissioner Fisher, it carried 4-0 to re-enter into Closed Session by authority of State Government Article of the Annotated Code of Maryland Section 10-508 (a)(1)(i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; and Section 10-508 (a)(3) Consider the acquisition of real property for a public purpose and matters directly related thereto.

Upon a motion made by Commissioner Fisher and seconded by Commissioner Boston, it carried unanimously to adjourn the Open and Closed Session Meetings at 4:00 p.m.

Respectfully Submitted:



Lory E. Ebron
Administrative Aide

Approved by:



Board of County Commissioners
For Somerset County