

MEETING AGENDA

Somerset County Sanitary District, Inc.

Somerset County Sanitary Commission – Regular Meeting

**Date: August 12, 2021
1:00 PM**

**Location: Somerset County Office Complex
Room 111 Princess Anne, MD**

Live audio of the meeting will be available by entering this web address in your internet address bar: <http://mixlr.com/sanitary101> .
Public comments will be accepted until 1:45 p.m. by emailing jmarshall@somersetmd.us.

| GENERAL BUSINESS – INFORMATION | |
|---|---|
| 1 | Ellen Donohoe, Commission Secretary/Treasurer, Resignation Letter |
| 2 | Financial Report Quarterly Analysis |
| 3 | Credit Card Fraud Policy |
| PRINCESS ANNE SUBDISTRICT – INFORMATION | |
| 1 | Deal Island Road Water Main Loop Project |
| 2 | Princess Anne Wastewater Treatment Plant ENR Upgrade |
| 3 | Metering Tampering – 11543 Beckford Avenue |
| SMITH ISLAND SUBDISTRICT - INFORMATION | |
| 1 | Smith Island Clean Water Project Update |
| GENERAL BUSINESS - ACTION | |
| 1 | Approval of Invoices |
| | Ratification of Phone Polls: <ul style="list-style-type: none"> • Approval of Invoices: DBF totaling \$6,832.15 and Miller’s Land Services totaling \$25,840.00. • Award of bid for SICWP pump stations to M2 Construction contingent upon receiving additional funds from MDE or USDA to cover overage of Bid vs. Estimated Cost. • Approval of invoice, CBM totaling \$6,045.00. • Authorize Chairman to execute the Letter of Intent to Meet Conditions for the USDA for SICWP. • Personnel Poll • Approval of invoices for GMB for SICWP totaling \$9,683.90, DBF totaling \$2,731.50. • Authorize Chairman and General Manager to execute the Letter of Understanding for PKS for Audit FY21. • Approval to forgive charges requested by the Somerset County Commissioners for the following properties: <ol style="list-style-type: none"> 1. 30572 Skipjack Circle - \$607.75 2. 30576 Skipjack Circle - \$607.75 3. 30578 Skipjack Circle - \$607.75 4. 30555 Skipjack Circle - \$607.75 |
| 2 | Approval of Regular Session Minutes dated June 17, 2021 |
| 3 | COVID Transition Policy and Resolution |
| 4 | Tax Sale Properties |
| PRINCESS ANNE SUBDISTRICT - ACTION | |
| 1 | Approval (Retroactive) WWTP Emergency Purchase – BNR Pump |
| 2 | Approval of Leak Credit – 10980 Market Lane |
| 3 | Request for Additional Credit – 11569 Progress Lane |
| 4 | Request for Credit – 30419 Daphne Lane |
| 5 | Approval of Lot Reconfiguration – Mt Vernon Road |
| CRISFIELD SUBDISTRICT - ACTION | |
| 1 | Request to Waive Charges – Calvary Road |
| 2:00 p.m. Appointment | |
| Carlisa Deshields – Greenwood Road, Princess Anne | |
| PUBLIC INPUT | |
| Please sign in with the Administrative Aide, 5 minutes will be allotted per person. | |
| <i>The Sanitary Commission will take all Public Comments under advisement. If further discussion is deemed necessary, the topic shall be placed on our Agenda for a future meeting in accordance with notice requirements of the Open Meetings Act.</i> | |
| CLOSED SESSION | |
| 2:10 p.m. – Closed Session, Anthony Stockus, Sanitary District Attorney | |
| Topics Discussed include: | |
| <ul style="list-style-type: none"> • Employee Promotion | |

The Somerset County Sanitary Commission will convene a closed session by the Authority General Provisions Article of the Annotated Code of Maryland, General Provisions, Subtitle 3-305(b)(1) for the appointment, employment, assignments, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction. Upon the adjournment of the closed session, the Somerset County Sanitary Commission will convene in open session and adjourn the Regular Meeting.